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TRAINING PLAN 2024



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Training Sectors

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Training Courses

**Management, Leadership
and Self Development**

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Management, Leadership and Self Development

Code	Course Title	Date	Venue
ALS 360	Advanced Communication Skills for the Professional Woman	01 – 05 JAN 2024	Istanbul
ALS 466	Artificial Intelligence (AI) for Leaders and Managers	01 – 05 JAN 2024	Jeddah
ALS 396	The Three-Dimensions of Leadership	07 – 11 JAN 2024	Istanbul
ALS 332	Leadership and Decision - Making in Crisis and Emergency Situations	07 – 11 JAN 2024	Austria
ALS 362	Improving Business Leadership through Technology	14 – 18 JAN 2024	Cairo
ALS 462	Disruptive Innovation and Solutions in Change (D.I.S.C.)	14 – 18 JAN 2024	Riyadh
ALS 398	Collaborative Leadership	21 – 25 JAN 2024	Dubai
ALS 308	Modern Trends in Business Leadership for Women	21 – 25 JAN 2024	London
ALS 364	Leadership and Management Skills for the 21st Century	28 JAN – 01 FEB 2024	London
ALS 316	Performance Measurements, Continuous Improvement and Benchmarking	28 JAN – 01 FEB 2024	Sharm El Sheikh
ALS 400	Leadership, Creativity and Peak Performance	04 – 08 FEB 2024	Istanbul
ALS 460	Good to Great: Building and Sustaining	04 – 08 FEB 2024	Paris
ALS 366	Crisis Management and Difficult Situations	11 – 15 FEB 2024	Austria
ALS 326	Mastering Supervisory Skills	11 – 15 FEB 2024	Dubai
ALS 402	Innovative Leadership Competencies	18 – 22 FEB 2024	Amsterdam
ALS 320	Smart Leadership - Achieving Strategy through Leadership and Innovation	18 – 22 FEB 2024	Istanbul
ALS 368	Developing Strategic Partnerships, Joint Ventures and Consortia	25 – 29 FEB 2024	Sharm El Sheikh
ALS 344	Improving Organisational Performance through Sustainable Leadership	25 – 29 FEB 2024	Cairo
ALS 404	Business Process Management - Certified by ILM	03 – 07 MAR 2024	Kuala Lumpur
ALS 310	The Complete Course in Enterprise Risk Management (ERM)	03 – 07 MAR 2024	Istanbul
ALS 370	The Oxford Advanced Management and Leadership Programme	10 – 14 MAR 2024	Istanbul

ALS 322	The Power of Positive Thinking and Attitude	10 – 14 MAR 2024	Istanbul
ALS 406	Certified Professional Manager	17 – 21 MAR 2024	Istanbul
ALS 356	Advanced Communication and Interpersonal Skills	17 – 21 MAR 2024	Sharm El Sheikh
ALS 372	Design Thinking using Lego Serious Play	24 – 28 MAR 2024	Cairo
ALS 340	Transformational Leadership theory and strategies of Change Management	24 – 28 MAR 2024	Istanbul
ALS 408	Making Things Happen : Overcoming Ambiguity	31 MAR – 04 APR 2024	Dubai
ALS 452	The Competent Manager	31 MAR – 04 APR 2024	Madrid
ALS 374	Result-Based Management (RBM)	07 – 11 APR 2024	London
ALS 350	The Middle Manager Development Programme	07 – 11 APR 2024	Istanbul
ALS 410	Change Management - People and Process	14 – 18 APR 2024	Istanbul
ALS 438	LEAD through Disruptive Times	14 – 18 APR 2024	Barcelona
ALS 376	Leadership Traits for the Post-COVID World	21 – 25 APR 2024	Austria
ALS 440	Essential Management Skills for Administrators	21 – 25 APR 2024	Jeddah
ALS 412	Essential Facilitation Skills and the Psychology of Groups	28 APR – 02 MAY 2024	Amsterdam
ALS 458	EFQM Leaders for Excellence (L4E)	28 APR – 02 MAY 2024	Riyadh
ALS 378	Developing Emotionally Intelligent Management and Leadership Skills	05 – 09 MAY 2024	Sharm El Sheikh
ALS 442	Effective Communication Skills Advanced	05 – 09 MAY 2024	Paris
ALS 414	Leadership Skills for the 4th Industrial Revolution	12 – 16 MAY 2024	Kuala Lumpur
ALS 446	Professional Certificate in Leading through VUCA (Volatility, Uncertainty, Complexity and Ambiguity)	12 – 16 MAY 2024	Madrid
ALS 380	Negotiation and Conflict Management in Organisations	19 – 23 MAY 2024	Istanbul
ALS 348	Leadership and Organisational Development in Healthcare	19 – 23 MAY 2024	London
ALS 416	Leading Through Resilience and Agility	26 – 30 MAY 2024	Istanbul
ALS 314	Leading with Emotional Intelligence Psychology of Leadership	26 – 30 MAY 2024	Amsterdam
ALS 382	Leadership and Strategic Thinking in the Oil and Gas Industry	02 – 06 JUNE 2024	Cairo

ALS 338	Effective Organisational Leadership	02 – 06 JUNE 2024	Kuala Lumpur
ALS 418	Disruptive Innovation: Managing Radical Change for High Growth	09 – 13 JUNE 2024	Dubai
ALS 318	Achieving Professional Excellence	09 – 13 JUNE 2024	Cairo
ALS 384	Effective Leadership and People Management	16 – 20 JUNE 2024	London
ALS 448	Authentic Leadership: Courage, Coaching and Ethics	16 – 20 JUNE 2024	Barcelona
ALS 420	Setting Priorities, Time Management and Stress Reduction	23 – 27 JUNE 2024	Istanbul
ALS 346	Time Management and Stress Control	23 – 27 JUNE 2024	Dubai
ALS 386	Advanced Leadership and Management Skills	30 JUNE – 04 JULY 2024	Austria
ALS 464	Building High Performance Board	30 JUNE – 04 JULY 2024	Istanbul
ALS 422	Mastering Supervisory and Leadership Skills	07 – 11 JULY 2024	Amsterdam
ALS 454	Political Savvy: Maximising Your Influence in the Organisation	07 – 11 JULY 2024	Jeddah
ALS 388	Advanced Problem Solving and Decision Making	14 – 18 JULY 2024	Sharm El Sheikh
ALS 312	Accomplished Office Administrator	14 – 18 JULY 2024	Austria
ALS 424	Business Strategy Essentials	21 – 25 JULY 2024	Kuala Lumpur
ALS 324	Advanced High Performance Leadership	21 – 25 JULY 2024	Cairo
ALS 390	Effective Team Building Strategies and Team Management	28 JULY – 01 AUG 2024	Istanbul
ALS 342	Goal Setting , Planning and Decision Making	28 JULY – 01 AUG 2024	Istanbul
ALS 426	Effective Time Task and Work Planning	04 – 08 AUG 2024	Istanbul
ALS 336	Managing Multiple Tasks, Priorities and Deadlines	04 – 08 AUG 2024	Sharm El Sheikh
ALS 392	Achieving Leadership Success through People and Innovation	11 – 15 AUG 2024	Cairo
ALS 436	Talented Professional Manager	11 – 15 AUG 2024	Riyadh
ALS 428	Creative Thinking and Innovation Techniques	18 – 22 AUG 2024	Dubai
ALS 456	Interpersonal Communication Skills	18 – 22 AUG 2024	Paris
ALS 394	Decisions, Dynamics and Leadership Styles	25 – 29 AUG 2024	London
ALS 444	Executive Challenge	25 – 29 AUG 2024	Madrid

ALS 430	Maritime Business Management	01 – 05 SEP 2024	Istanbul
ALS 352	Effective Negotiation, Persuasion and Critical Thinking	01 – 05 SEP 2024	Austria
ALS 272	Engaging Negotiation Dynamics to Achieve Sustainable Outcomes	08 – 12 SEP 2024	Austria
ALS 358	Managing and Leading in a MultiCultural Workplace	08 – 12 SEP 2024	Kuala Lumpur
ALS 274	Advanced Teamwork and Cooperation Skills	15 – 19 SEP 2024	Amsterdam
ALS 432	Leadership and Management for New Managers and Supervisor	15 – 19 SEP 2024	Barcelona
ALS 276	Strategic Planning and Goal Setting	22 – 26 SEP 2024	Sharm El Sheikh
ALS 354	Leadership and Strategic Impact	22 – 26 SEP 2024	Amsterdam
ALS 278	Key Performance Indicators and Optimisation	29 SEP – 03 OCT 2024	Kuala Lumpur
ALS 450	Internal Communications Master Class	29 SEP – 03 OCT 2024	Cairo
ALS 280	Integrating Management Systems and PAS99 - Development, Implementation and Effective Operation	06 – 10 OCT 2024	Istanbul
ALS 434	Business Management Skills	06 – 10 OCT 2024	Jeddah
ALS 282	SWOT and GAP Analysis	13 – 17 OCT 2024	Istanbul
ALS 306	The Professional Negotiator	13 – 17 OCT 2024	Dubai
ALS 284	Leadership, Influence and Trust Creating Professional Strategies	20 – 24 OCT 2024	Cairo
ALS 328	Self Awareness and Personal Development	20 – 24 OCT 2024	London
ALS 286	Advanced Leadership Programme	27 – 31 OCT 2024	Dubai
ALS 330	Mind Maps for Business Management	27 – 31 OCT 2024	Istanbul
ALS 288	Success under Pressure - Emotional Intelligence, Conflict Management and Negotiations	03 – 07 NOV 2024	London
ALS 334	Leading through VUCA (Volatility, Uncertainty, Complexity and Ambiguity)	03 – 07 NOV 2024	Amsterdam
ALS 290	Leading and Creating Virtual Teams	10 – 14 NOV 2024	Istanbul
ALS 292	Fraud, Theft and Corruption in the Workplace	17 – 21 NOV 2024	Austria
ALS 294	Managing Conflicts and Difficult Situations	24 – 28 NOV 2024	Amsterdam
ALS 296	Continuous Innovation and Process Improvement	01 – 05 DEC 2024	Sharm El Sheikh



ALS 298	Time Management Report Writing	08 – 12 DEC 2024	Kuala Lumpur
ALS 300	Business Process Reengineering (BPR)	15 – 19 DEC 2024	Istanbul
ALS 302	Developing Personal Effectiveness with Positive Skills	22 – 26 DEC 2024	Istanbul
ALS 304	Integrating Strategic, Operational and Tactical Leadership for Outstanding Performance	29 DEC – 02 JAN 2025	Cairo



Training Courses

Human Resource Management and Training

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Human Resource Management and Training

Code	Course Title	Date	Venue
HRM 342	Human Resources International Certificate Professional (HRICP)	01 – 05 JAN 2024	Istanbul
HRM 402	Training Design and Development for Learning Success	01 – 05 JAN 2024	Jeddah
HRM 368	Labor Relations Managing in a Unionized Environment	07 – 11 JAN 2024	Istanbul
HRM 400	Human Resources compliance purpose and risk	07 – 11 JAN 2024	Austria
HRM 344	The Future of HR: Re-Engineering the Employee Experience	14 – 18 JAN 2024	Cairo
HRM 398	HR Management Best Practices	14 – 18 JAN 2024	Riyadh
HRM 370	Future of HR & Learning: Re-engineering the Employee and Learning Experience	21 – 25 JAN 2024	Dubai
HRM 406	Enhancing the Skills of Training Coordinators and Administrators	21 – 25 JAN 2024	London
HRM 346	Advanced Selection ,Interviewing and Recruitment Skills	28 JAN – 01 FEB 2024	London
HRM 394	Advanced Professional Certificate in Strategic Human Resource Management	28 JAN – 01 FEB 2024	Sharm El Sheikh
HRM 372	Training Needs Analysis and Training Evaluation	04 – 08 FEB 2024	Istanbul
HRM 328	Essential HR Practices for Managers, Team Leaders and Supervisors	04 – 08 FEB 2024	Paris
HRM 348	Coaching for Success in the Oil and Gas Industry	11 – 15 FEB 2024	Austria
HRM 318	Essentials of Human Resources Management	11 – 15 FEB 2024	Dubai
HRM 374	Coaching and mentoring skills for managers	18 – 22 FEB 2024	Amsterdam
HRM 330	The Job Evaluation Workshop	18 – 22 FEB 2024	Istanbul
HRM 350	Managing Employee Performance, Behaviour and Attitudes	25 – 29 FEB 2024	Sharm El Sheikh
HRM 310	Building Effective Organizational Culture	25 – 29 FEB 2024	Cairo
HRM 376	Building Skills for Working in Teams - Igniting Passion and Activating Potential in Teams	03 – 07 MAR 2024	Kuala Lumpur
HRM 338	The Agile Manifesto, Values and Principles	03 – 07 MAR 2024	Istanbul



HRM 352	Linking Training to Organisational Goals	10 – 14 MAR 2024	Istanbul
HRM 312	HR Metrics and Analytics	10 – 14 MAR 2024	Istanbul
HRM 378	Preparing and Developing Training Specialists and Coordinators	17 – 21 MAR 2024	Istanbul
HRM 410	Training Coordinator and Administration	17 – 21 MAR 2024	Sharm El Sheikh
HRM 354	Compensation and Benefits Administrator	24 – 28 MAR 2024	Cairo
HRM 334	Labor Relations: Managing in a Unionized Environment	24 – 28 MAR 2024	Istanbul
HRM 380	Gamification in Human Resources Management	31 MAR – 04 APR 2024	Dubai
HRM 404	Certified HR Assessor	31 MAR – 04 APR 2024	Madrid
HRM 356	Mini-MBA for Human Resource, Learning and Development Professionals in the Oil, Gas and Petrochemical Industry	07 – 11 APR 2024	London
HRM 322	Human Resources Skills for HR Administrators	07 – 11 APR 2024	Istanbul
HRM 382	Assessing Training and Development Needs to Support Business Goals	14 – 18 APR 2024	Istanbul
HRM 396	Corporate Social Responsibility (CSR)	14 – 18 APR 2024	Barcelona
HRM 358	Employee Relations - Roles and Responsibilities	21 – 25 APR 2024	Austria
HRM 408	Human Resource Management (SHRM) Professional Certification Program	21 – 25 APR 2024	Jeddah
HRM 384	Identifying Training Needs and Evaluating Training	28 APR – 02 MAY 2024	Amsterdam
HRM 308	The Art of Human Resource Management	28 APR – 02 MAY 2024	Riyadh
HRM 360	Financial Skills for HR Professionals	05 – 09 MAY 2024	Sharm El Sheikh
HRM 332	Human Resource Management for Healthcare Professionals	05 – 09 MAY 2024	Paris
HRM 386	HR Master Class on the Future Changes in Human Resources	12 – 16 MAY 2024	Kuala Lumpur
HRM 314	Compensation, Benefit Administration and Reward Management	12 – 16 MAY 2024	Madrid
HRM 362	PHRi Preparation-Professional in Human Resources International	19 – 23 MAY 2024	Istanbul
HRM 340	Industrial Relations (IR), Employee Relations (ER) and Trade Union Harmony	19 – 23 MAY 2024	London
HRM 388	Human Resources Skills for Non-HR Professionals	26 – 30 MAY 2024	Istanbul

HRM 326	Professional Interviewing Skills	26 – 30 MAY 2024	Amsterdam
HRM 364	Train the Trainer - From Design to Delivery	02 – 06 JUNE 2024	Cairo
HRM 336	Competencies - Design, Development and Implementation	02 – 06 JUNE 2024	Kuala Lumpur
HRM 390	Continuous Employee Development and Empowerment	09 – 13 JUNE 2024	Dubai
HRM 324	Managing Employee Performance, Behaviour and Attitudes	09 – 13 JUNE 2024	Cairo
HRM 366	Driving Performance through Talent Management	16 – 20 JUNE 2024	London
HRM 320	The Training Analyst	16 – 20 JUNE 2024	Barcelona
HRM 392	Industrial Relations (IR), Employee Relations (ER) and Trade Union Harmony	23 – 27 JUNE 2024	Istanbul
HRM 316	Job Mastery and Performance	23 – 27 JUNE 2024	Dubai
HRM 254	Measuring and Maximising Training ROI	30 JUNE – 04 JULY 2024	Austria
HRM 256	Strategic HR Business Partner - Leading and Innovation	07 – 11 JULY 2024	Istanbul
HRM 258	Designing and Implementing a Performance Management System	14 – 18 JULY 2024	Amsterdam
HRM 260	Job Description Writing Workshop	21 – 25 JULY 2024	Jeddah
HRM 262	Employee Performance Management	28 JULY – 01 AUG 2024	Sharm El Sheikh
HRM 264	Advanced Selection, Interviewing and Recruitment Skills	04 – 08 AUG 2024	Austria
HRM 266	Strategic Talent Management in the Oil and Gas Industry	11 – 15 AUG 2024	Kuala Lumpur
HRM 268	Strategic Workforce Planning Masterclass	18 – 22 AUG 2024	Cairo
HRM 270	Advanced Employee Relations	25 – 29 AUG 2024	Istanbul
HRM 272	HR Administration Skills	01 – 05 SEP 2024	Istanbul
HRM 274	Human Resources KPIs - Benchmarking HR Performance	08 – 12 SEP 2024	Istanbul
HRM 276	Writing HR Policies and Procedures	15 – 19 SEP 2024	Sharm El Sheikh
HRM 278	Auditing HR Processes	22 – 26 SEP 2024	Cairo
HRM 280	HR Analytics - Concepts and Tools for Effective Decision Making	29 SEP – 03 OCT 2024	Riyadh
HRM 282	Training Management and Organisational Learning for Oil and Gas Industries	06 – 10 OCT 2024	Dubai



HRM 284	Internal Consultancy Skills at Work	13 – 17 OCT 2024	Paris
HRM 286	Employee Engagement and Retention	20 – 24 OCT 2024	London
HRM 288	Job Analysis and Job Description Techniques	27 – 31 OCT 2024	Madrid
HRM 290	Organization and Workforce Planning	03 – 07 NOV 2024	Istanbul
HRM 292	Leadership Bootcamp for HR Professionals	10 – 14 NOV 2024	Austria
HRM 294	Managing and Coordinating Training	17 – 21 NOV 2024	Austria
HRM 296	Leading Strategic HR Transformation	24 – 28 NOV 2024	Kuala Lumpur
HRM 298	Coaching, Mentoring and Career Development for Success	01 – 05 DEC 2024	Amsterdam
HRM 300	Recruitment, Selection and Interviewing Skills	08 – 12 DEC 2024	Barcelona
HRM 302	The Happy Workplace Leadership Programme	15 – 19 DEC 2024	Sharm El Sheikh
HRM 304	Career Development and Succession Planning	22 – 26 DEC 2024	Amsterdam
HRM 306	Online Training Skills for Trainers	29 DEC – 02 JAN 2025	Kuala Lumpur



Training Courses

Secretarial and Office Management

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Secretarial and Office Management

Code	Course Title	Date	Venue
SOM 242	Administration and Office Management : Best Practices and Technologies	01 – 05 JAN 2024	Istanbul
SOM 258	Secretary and Office Management	01 – 05 JAN 2024	Jeddah
SOM 250	The Senior Secretary Development Programme	07 – 11 JAN 2024	Istanbul
SOM 260	Basics of Multimedia Digital Archives Skills	07 – 11 JAN 2024	Austria
SOM 244	The Highly Productive and Effective Administrator	14 – 18 JAN 2024	Cairo
SOM 252	Board Secretary Program (ICSA)	21 – 25 JAN 2024	Riyadh
SOM 246	Administrative Excellence for Secretaries and Administrators	28 JAN – 01 FEB 2024	Dubai
SOM 254	Effective Office Management	04 – 08 FEB 2024	London
SOM 248	Archiving and Indexing Technology using Computers	11 – 15 FEB 2024	London
SOM 152	The Executive Assistant - Personal Assistant Masterclass	18 – 22 FEB 2024	Sharm El Sheikh
SOM 154	Communication and Planning Skills for Administrative Professionals	25 – 29 FEB 2024	Istanbul
SOM 156	Developing Core Skills for Administrators and Secretaries	03 – 07 MAR 2024	Paris
SOM 158	Computer -Based Office Administration and Organization	10 – 14 MAR 2024	Austria
SOM 160	Organising and Behavioural Skills for Administrative Professionals - Executive Secretaries	17 – 21 MAR 2024	Dubai
SOM 162	Core Skills for Administrators and Secretaries	24 – 28 MAR 2024	Amsterdam
SOM 164	Finance and Accounting for Office Administrators and Secretaries	31 MAR – 04 APR 2024	Istanbul
SOM 166	Innovation and Productivity in the Workplace	07 – 11 APR 2024	Sharm El Sheikh
SOM 168	Advanced Office Management and Effective Administration Skills	14 – 18 APR 2024	Riyadh
SOM 170	Future Office Management	21 – 25 APR 2024	Cairo
SOM 172	Implementation of Modern Record Management through SharePoint and Office 365	28 APR – 02 MAY 2024	Istanbul



SOM 174	Administration and Office Management for Female Professionals	05 – 09 MAY 2024	Istanbul
SOM 176	Administrative Operations and Coordination	12 – 16 MAY 2024	Istanbul
SOM 178	Time Management and Personal Effectiveness	19 – 23 MAY 2024	Istanbul
SOM 180	Essential Management Skills for Administrators	26 – 30 MAY 2024	Sharm El Sheikh
SOM 182	Simplification of Work Processes and Procedures	02 – 06 JUNE 2024	Cairo
SOM 184	Professional Skills for Administrators and Secretaries	09 – 13 JUNE 2024	Istanbul
SOM 186	Masterclass for Executive Secretaries and PA's	16 – 20 JUNE 2024	Dubai
SOM 188	Achieving Administrative Excellence	23 – 27 JUNE 2024	Madrid
SOM 190	The Support Staff and Administrative Assistant	30 JUNE – 04 JULY 2024	London
SOM 192	Internal Consulting Skills at Work	07 – 11 JULY 2024	Istanbul
SOM 194	Managing Multiple Tasks, Priorities and Deadlines	14 – 18 JULY 2024	Istanbul
SOM 196	Writing Effective Policies and Procedures	21 – 25 JULY 2024	Barcelona
SOM 198	Developing Personal Effectiveness with Positive Skills	28 JULY – 01 AUG 2024	Austria
SOM 200	Presentation Skills Master Class	04 – 08 AUG 2024	Jeddah
SOM 202	Achieving Leadership Success through People and Innovation	11 – 15 AUG 2024	Amsterdam
SOM 204	Managing Your Energy for Peak Performance	18 – 22 AUG 2024	Riyadh
SOM 206	Key Managerial Skills for New Managers and Supervisors	25 – 29 AUG 2024	Sharm El Sheikh
SOM 208	Effective Self Management	01 – 05 SEP 2024	Paris
SOM 210	Master Class on Leading People and Innovation	08 – 12 SEP 2024	Kuala Lumpur
SOM 212	The Office / Department Coordinator	15 – 19 SEP 2024	Madrid
SOM 214	Organisational Politics and Power Dynamics	22 – 26 SEP 2024	Istanbul
SOM 216	Advanced Documents and Records Management Compliance	29 SEP – 03 OCT 2024	London
SOM 218	Document Controlling and Office Management	06 – 10 OCT 2024	Istanbul
SOM 220	Effective Body Language	13 – 17 OCT 2024	Amsterdam



SOM 222	SharePoint Implementation Best Practices - From Design to Integration	20 – 24 OCT 2024	Cairo
SOM 224	The Agile Manifesto, Values and Principles	27 – 31 OCT 2024	Kuala Lumpur
SOM 226	The Office Professional and Records	03 – 07 NOV 2024	Dubai
SOM 228	E -Library Management Techniques	10 – 14 NOV 2024	Cairo
SOM 230	The Advanced Executive Assistant Program	17 – 21 NOV 2024	London
SOM 232	Office Management and Communication Techniques	24 – 28 NOV 2024	Barcelona
SOM 234	Achieving Success through People and Innovation	01 – 05 DEC 2024	Istanbul
SOM 236	Certificate in High Impact Business Communication	08 – 12 DEC 2024	Dubai
SOM 238	Records Management and Records Retention	15 – 19 DEC 2024	Austria
SOM 240	Executive Secretarial	22 – 26 DEC 2024	Istanbul
SOM 256	Administration and Secretarial Skills	29 DEC – 02 JAN 2025	Amsterdam



Training Courses

Legal, Contract Management and Negotiation Skills

www.DiscoveryTools.org

Legal , Contract Management & Negotiation Skills

Code	Course Title	Date	Venue
LTC 346	The Complete Course on Contracts Management	01 – 05 JAN 2024	Istanbul
LTC 410	FIDIC Contract Management	01 – 05 JAN 2024	Jeddah
LTC 378	Mini MBA in Contract Management	07 – 11 JAN 2024	Istanbul
LTC 340	Contract Negotiation and Development, During and after Crisis	07 – 11 JAN 2024	Austria
LTC 348	Contract Risk Management and Compliance	14 – 18 JAN 2024	Cairo
LTC 342	Dissecting the Construction Insurance Coverage	14 – 18 JAN 2024	Riyadh
LTC 380	International Corporate and Commercial Law	21 – 25 JAN 2024	Dubai
LTC 344	Contractual Risk Management	21 – 25 JAN 2024	London
LTC 350	Best Practices in Claims Management	28 JAN – 01 FEB 2024	London
LTC 338	Contract Law: From Trust to Promise to Contract	28 JAN – 01 FEB 2024	Sharm El Sheikh
LTC 382	Quasi Judicial Powers and Proceeding Process	04 – 08 FEB 2024	Istanbul
LTC 334	Outsource Maintenance Contracts	04 – 08 FEB 2024	Paris
LTC 352	Oil and Gas Contracts	11 – 15 FEB 2024	Austria
LTC 412	Contract Management (Certified By ILM)	11 – 15 FEB 2024	Dubai
LTC 384	Power Purchase Agreement (PPA)	18 – 22 FEB 2024	Amsterdam
LTC 336	Contract Essentials : Resolving Disputes when Things go wrong	18 – 22 FEB 2024	Istanbul
LTC 354	Contracts Management Specialist	25 – 29 FEB 2024	Sharm El Sheikh
LTC 332	Negotiation and Documentation of Oil Industry Transactions	25 – 29 FEB 2024	Cairo
LTC 386	International Arbitration, Mediation and Dispute Resolution	03 – 07 MAR 2024	Kuala Lumpur
LTC 330	Managing and Negotiating with Consultants and Contractors	03 – 07 MAR 2024	Istanbul
LTC 356	Negotiation Skills in International Oil Contracting	10 – 14 MAR 2024	Istanbul
LTC 328	International Contracting Management	10 – 14 MAR 2024	Istanbul



LTC 388	Construction Claims Management	17 – 21 MAR 2024	Istanbul
LTC 358	Managing Tenders, Specifications and Contracts	24 – 28 MAR 2024	Sharm El Sheikh
LTC 390	International Sales Contracts	31 MAR – 04 APR 2024	Cairo
LTC 360	PPP Project Preparation and Contract Management	07 – 11 APR 2024	Istanbul
LTC 392	Certified Professional Contracts Manager	14 – 18 APR 2024	Dubai
LTC 362	Contract Excellence for Non - Legal Professionals	21 – 25 APR 2024	Madrid
LTC 394	Courtroom Skills, Procedures and Expert Witness	28 APR – 02 MAY 2024	London
LTC 364	Tender Procedures and Bid Evaluation	05 – 09 MAY 2024	Istanbul
LTC 396	Energy Contracts Practical Guide	12 – 16 MAY 2024	Istanbul
LTC 366	Upstream Petroleum Contracts	19 – 23 MAY 2024	Barcelona
LTC 398	Court vs Mediation vs Arbitration: Claims and Dispute Management	26 – 30 MAY 2024	Austria
LTC 368	Commercial and Business Contracts	02 – 06 JUNE 2024	Jeddah
LTC 400	Managing Contractual Liabilities	09 – 13 JUNE 2024	Amsterdam
LTC 370	Mastering Contract Management and Claims Mitigation (Certified Contracts Professional)	16 – 20 JUNE 2024	Riyadh
LTC 402	Contract Management Techniques	23 – 27 JUNE 2024	Sharm El Sheikh
LTC 372	Writing Effective Legal Documents and Commercial Contracts	30 JUNE – 04 JULY 2024	Paris
LTC 404	Negotiating Contracts Effectively	07 – 11 JULY 2024	Kuala Lumpur
LTC 374	The Contracts and Project Management MBA	14 – 18 JULY 2024	Madrid
LTC 406	Essential Skills for Contract Professionals	21 – 25 JULY 2024	Istanbul
LTC 376	Conflict Avoidance and Dispute Resolution in Construction Industry	28 JULY – 01 AUG 2024	London
LTC 408	Negotiating, Drafting and Understanding Contracts	04 – 08 AUG 2024	Istanbul
LTC 286	Managing Vendor Qualification, Performance and Contract Compliance	11 – 15 AUG 2024	Amsterdam
LTC 288	Negotiating and Dispute Resolutions	18 – 22 AUG 2024	Cairo
LTC 290	Mergers and Acquisitions	25 – 29 AUG 2024	Kuala Lumpur

LTC 292	Contract Negotiation and Development, During and after COVID	01 – 05 SEP 2024	Dubai
LTC 294	Arbitration and Dispute Resolution	08 – 12 SEP 2024	Cairo
LTC 296	FIDIC Contracts Management: Practical Use of FIDIC Contracts	15 – 19 SEP 2024	London
LTC 298	Maintenance Contract Management	22 – 26 SEP 2024	Barcelona
LTC 300	Contracts: Reading, Writing and Negotiating	29 SEP – 03 OCT 2024	Istanbul
LTC 302	Contract Administration from Award to Completion	06 – 10 OCT 2024	Dubai
LTC 304	Construction Contracts Masterclass	13 – 17 OCT 2024	Austria
LTC 306	Legal Research and Writing	20 – 24 OCT 2024	Istanbul
LTC 308	Essentials of Contracting and Contract Negotiation	27 – 31 OCT 2024	Amsterdam
LTC 310	Negotiation Skills and Contract Management Techniques	03 – 07 NOV 2024	Jeddah
LTC 312	Field Unitisation and Equity Redetermination	10 – 14 NOV 2024	Sharm El Sheikh
LTC 314	Contract Management Techniques and Project Governance	17 – 21 NOV 2024	Austria
LTC 316	Advanced Contracts Translation	24 – 28 NOV 2024	Kuala Lumpur
LTC 318	Introduction to Business Contracts : A Practical Guide	01 – 05 DEC 2024	Cairo
LTC 320	Contract Management Principles and Practices	08 – 12 DEC 2024	Istanbul
LTC 322	EPCIC Contract Management in Offshore and Marine	15 – 19 DEC 2024	Istanbul
LTC 324	Advanced Legal Translation	22 – 26 DEC 2024	Istanbul
LTC 326	Cost Control and Procurement, Tenders and Contract Management	29 DEC – 02 JAN 2025	Sharm El Sheikh



Training Courses

Finance , Accounting and Budgeting

www.DiscoveryTools.org

Finance & Accounting and Budgeting

Code	Course Title	Date	Venue
FAU 416	Accounting and Finance Policies and Procedures	01 – 05 JAN 2024	Istanbul
FAU 464	Cash Flow Statement Workshop - Preparation and Analysis	01 – 05 JAN 2024	Jeddah
FAU 494	Financial Risk, Root Cause Analysis and Problem Solving	01 – 05 JAN 2024	Istanbul
FAU 438	Review of Financial Accounting and Detecting Fraud	07 – 11 JAN 2024	Austria
FAU 412	Accounting, Decision Making and Financial Communication	07 – 11 JAN 2024	Cairo
FAU 374	Corporate Restructuring and Turnarounds	07 – 11 JAN 2024	Riyadh
FAU 418	Public Sector Accounting and Budgeting	14 – 18 JAN 2024	Dubai
FAU 392	Financial Management for Project Development	14 – 18 JAN 2024	London
FAU 414	International Financial Reporting Standards IFRS and Updates	14 – 18 JAN 2024	London
FAU 440	Financial Planning and Analysis (FP&A)	21 – 25 JAN 2024	Sharm El Sheikh
FAU 486	Cost Accounting and Cost Management In Oil Refineries	21 – 25 JAN 2024	Istanbul
FAU 492	Forensic Accounting and Auditing Certification	21 – 25 JAN 2024	Paris
FAU 420	Management Accounting for Enhancing Corporate Values and Strengthening Operations	28 JAN – 01 FEB 2024	Austria
FAU 364	Efficient Finance and Accounting Operations - Best Practices and Updates	28 JAN – 01 FEB 2024	Dubai
FAU 468	Treasury and Cash Management	28 JAN – 01 FEB 2024	Amsterdam
FAU 442	Consultancy Skills for Auditors	04 – 08 FEB 2024	Istanbul
FAU 470	International Accounting Standards (IAS) and International Financial Reporting Standards (IFRS)	04 – 08 FEB 2024	Sharm El Sheikh
FAU 386	Certified ISO 45001 - 2018 Lead Internal Auditor	04 – 08 FEB 2024	Cairo
FAU 422	Accounting and Financial Analysis for Decision Makers	11 – 15 FEB 2024	Kuala Lumpur

FAU 462	Fintech Certification	11 – 15 FEB 2024	Istanbul
FAU 360	Feasibility Studies: Preparation, Analysis and Evaluation	11 – 15 FEB 2024	Istanbul
FAU 444	Cash Call in Joint Venture Accounting in Oil and Gas Industry	18 – 22 FEB 2024	Istanbul
FAU 354	Certified Financial Reporting Analyst	18 – 22 FEB 2024	Istanbul
FAU 408	Finance, Risk Management and Corporate Governance	18 – 22 FEB 2024	Sharm El Sheikh
FAU 424	Petroleum Project Economics and Risk Analysis	25 – 29 FEB 2024	Cairo
FAU 384	Financial Analysis for SMEs and Startups	25 – 29 FEB 2024	Istanbul
FAU 446	Financial Risk, Root Cause Analysis and Problem Solving	03 – 07 MAR 2024	Dubai
FAU 350	Anti-Corruption and Anti-Bribery	03 – 07 MAR 2024	Madrid
FAU 426	Performance Analysis Using CAMELS	10 – 14 MAR 2024	London
FAU 490	Oil and Gas Financial Modelling: A Practical Approach	10 – 14 MAR 2024	Istanbul
FAU 448	Upstream Petroleum Contracts, Accounting and Auditing Policies and Procedures	17 – 21 MAR 2024	Istanbul
FAU 338	Mergers and Acquisition Roadmap to Successful Integration	17 – 21 MAR 2024	Barcelona
FAU 428	The Oxford Financial Excellence Programme	24 – 28 MAR 2024	Austria
FAU 382	Financing Natural Resources	24 – 28 MAR 2024	Jeddah
FAU 450	Cost Accounting and Cost Management in Oil Refineries	31 MAR – 04 APR 2024	Amsterdam
FAU 380	Professional Skills for Finance and Accounting	31 MAR – 04 APR 2024	Riyadh
FAU 430	Managing Corporate and Islamic Finance and Corporate Governance	07 – 11 APR 2024	Sharm El Sheikh
FAU 372	Financial Accounting and Reporting	07 – 11 APR 2024	Paris
FAU 452	Internal Audit and the Relationship with External Audit	14 – 18 APR 2024	Kuala Lumpur
FAU 496	Financial Analysis, Planning and Controlling Budgets	14 – 18 APR 2024	Madrid
FAU 432	Accounting for Non-Accountants	21 – 25 APR 2024	Istanbul
FAU 458	Accounts Payable from Accounting to Management	21 – 25 APR 2024	London
FAU 454	Accounting Treatment of Financial Operations	28 APR – 02 MAY 2024	Istanbul

FAU 396	Developing, Improving and Monitoring the Internal Audit Function	28 APR – 02 MAY 2024	Amsterdam
FAU 434	Forensic Accounting and Auditing	05 – 09 MAY 2024	Cairo
FAU 358	The Effective Accountant	05 – 09 MAY 2024	Kuala Lumpur
FAU 456	Risk Based Auditing	12 – 16 MAY 2024	Dubai
FAU 406	Integrating Budgeting, Forecasting and Business Planning	12 – 16 MAY 2024	Cairo
FAU 436	Financial Accounting, Reporting and Business Support in the Oil and Gas Industry	19 – 23 MAY 2024	London
FAU 368	Managing the Cash Cycle - Accounts Receivable and Payable Best Practices	19 – 23 MAY 2024	Barcelona
FAU 272	International Accounting Standards (IAS) and International Financial Reporting Standards (IFRS)	26 – 30 MAY 2024	Istanbul
FAU 480	Accounting, Decision Making and Financial Communication	26 – 30 MAY 2024	Dubai
FAU 274	Certified ISO 45001: 2018 Lead Internal Auditor	02 – 06 JUNE 2024	Austria
FAU 366	Corporate Financial Restructuring	02 – 06 JUNE 2024	Istanbul
FAU 276	Budgeting and Cost Control for the Oil Gas Industry	09 – 13 JUNE 2024	Amsterdam
FAU 342	Accounts Payable Planning, Organizing and Achieving Best Practice	09 – 13 JUNE 2024	Jeddah
FAU 278	International Standard on Assurance Engagements (ISAE 3000)	16 – 20 JUNE 2024	Sharm El Sheikh
FAU 346	Advanced Budgeting and Cost Management	16 – 20 JUNE 2024	Austria
FAU 280	Internal Control and Fraud Prevention	23 – 27 JUNE 2024	Kuala Lumpur
FAU 348	Fast Closing Monthly and Year-End Accounts	23 – 27 JUNE 2024	Cairo
FAU 282	International Public Sector Accounting Standards (IPSAS)	30 JUNE – 04 JULY 2024	Istanbul
FAU 340	Invoices Management Techniques	30 JUNE – 04 JULY 2024	Istanbul
FAU 284	Debtor and Working Capital Management	07 – 11 JULY 2024	Istanbul
FAU 478	Managing Corporate , Islamic Finance and Corporate Governance	07 – 11 JULY 2024	Sharm El Sheikh
FAU 286	Corporate Governance and Islamic Finance Management	14 – 18 JULY 2024	Cairo
FAU 476	Finance, Risk Management and Corporate Governance	14 – 18 JULY 2024	Riyadh

FAU 288	Effective Budgeting and Operational Cost Control	21 – 25 JULY 2024	Dubai
FAU 466	Upstream Petroleum Contracts, Accounting and Auditing Policies and Procedures	21 – 25 JULY 2024	Paris
FAU 290	Document Controller	28 JULY – 01 AUG 2024	London
FAU 482	Cash Call in Joint Venture Accounting in Oil and Gas Industry	28 JULY – 01 AUG 2024	Madrid
FAU 292	Corporate Financial Planning, Budgeting and Control	04 – 08 AUG 2024	Istanbul
FAU 474	Financial Modelling and Petroleum Project Economics	04 – 08 AUG 2024	Austria
FAU 294	Zero Based Budgeting (ZBB)	11 – 15 AUG 2024	Austria
FAU 400	Raising the Efficiency of Public Sector Accountants	11 – 15 AUG 2024	Kuala Lumpur
FAU 296	Auditing in the Oil and Gas Industry	18 – 22 AUG 2024	Amsterdam
FAU 488	Review of Financial Accounting and Detecting Fraud	18 – 22 AUG 2024	Barcelona
FAU 298	Finance for Non-Finance Professionals in the Oil and Gas Industry	25 – 29 AUG 2024	Sharm El Sheikh
FAU 388	Accounts Receivable - Planning, Organising and Achieving Best Practice	25 – 29 AUG 2024	Amsterdam
FAU 300	Payroll: Preparation, Analysis and Management	01 – 05 SEP 2024	Kuala Lumpur
FAU 398	Financial Statements Consolidation and Investment Accounting	01 – 05 SEP 2024	Cairo
FAU 302	Financial Challenges in a VUCA World	08 – 12 SEP 2024	Istanbul
FAU 370	Internal Control System	08 – 12 SEP 2024	Jeddah
FAU 304	Healthcare Financial and Accounting Management Skills	15 – 19 SEP 2024	Istanbul
FAU 472	Financing Natural Resources: Oil, Gas and Mining Projects	15 – 19 SEP 2024	Dubai
FAU 306	Cost Accounting and Management in Oil Refineries	22 – 26 SEP 2024	Cairo
FAU 402	Fraud investigation, Prevention and Detection	22 – 26 SEP 2024	London
FAU 308	Budgeting, Planning and Management Reporting	29 SEP – 03 OCT 2024	Dubai
FAU 484	Corporate Financial Planning, Budgeting and Control	29 SEP – 03 OCT 2024	Istanbul
FAU 310	Corporate Governance for Financial Institutions	06 – 10 OCT 2024	London

FAU 376	Project Finance Analysis Techniques Infrastructure Projects	06 – 10 OCT 2024	Amsterdam
FAU 312	Cost Analysis to Support Strategic Decisions	13 – 17 OCT 2024	Istanbul
FAU 352	Mergers, Acquisitions, Integration and Change	13 – 17 OCT 2024	Austria
FAU 314	Evaluating Collaborative Development Opportunities	20 – 24 OCT 2024	Amsterdam
FAU 498	Estimating, Budgeting and Cost Control	20 – 24 OCT 2024	Dubai
FAU 316	Accounts Payable - From Accounting to Management	27 – 31 OCT 2024	Cairo
FAU 404	Inventory Accounting and Costing	27 – 31 OCT 2024	Istanbul
FAU 318	Financial Modelling and Petroleum Project Economics	03 – 07 NOV 2024	Istanbul
FAU 410	Internal Control Process and Procedures	03 – 07 NOV 2024	Cairo
FAU 320	Cash Flow Statement : Preparation and Analysis	10 – 14 NOV 2024	Istanbul
FAU 344	Certified Accounts Assistant	10 – 14 NOV 2024	Jeddah
FAU 322	Spreadsheet Skills for Planning, Forecasting and Budgeting	17 – 21 NOV 2024	Istanbul
FAU 390	Auditing Corporate Credit	17 – 21 NOV 2024	Austria
FAU 324	Budgeting, Forecasting and the Planning Process	24 – 28 NOV 2024	Cairo
FAU 336	Business Financial and Accounting Skills	24 – 28 NOV 2024	Riyadh
FAU 326	Financial Analysis, Planning and Controlling Budgets	01 – 05 DEC 2024	Dubai
FAU 356	Foundations of Financial Modeling	01 – 05 DEC 2024	London
FAU 328	Oil and Gas Accounting and Performance Measurement	08 – 12 DEC 2024	London
FAU 378	Financial Forecasting in a VUCA World	08 – 12 DEC 2024	Istanbul
FAU 330	Advanced Financial Statements Analysis	15 – 19 DEC 2024	Istanbul
FAU 394	Treasury Audit	15 – 19 DEC 2024	Paris
FAU 332	Certificate in Treasury Management	22 – 26 DEC 2024	Austria
FAU 460	Certified Enterprise Risk Specialist	22 – 26 DEC 2024	Dubai
FAU 334	Oil and Gas Financial Modelling : A Practical Approach	29 DEC – 02 JAN 2025	Amsterdam
FAU 362	Upstream Petroleum Contracts Policies and Procedures	29 DEC – 02 JAN 2025	Istanbul



Training Courses

Banking and Investment

www.DiscoveryTools.org

Banking and Investment

Code	Course Title	Date	Venue
BNK 390	Private Banking and Wealth Management	01 – 05 JAN 2024	Istanbul
BNK 446	Certified Cards and Payments Professional	01 – 05 JAN 2024	Jeddah
BNK 418	Certified Chartered Banker	07 – 11 JAN 2024	Istanbul
BNK 456	Payments and Settlement Systems (PSS)	07 – 11 JAN 2024	Austria
BNK 392	Auditing Corporate Credit	14 – 18 JAN 2024	Cairo
BNK 448	Settlement Risk and Payment System Solutions	14 – 18 JAN 2024	Riyadh
BNK 420	Fundamentals of Digital Banking	21 – 25 JAN 2024	Dubai
BNK 458	SME Banking Financial and Cash flow Analysis	21 – 25 JAN 2024	London
BNK 394	Venture Capital, Angel Investors, Hedge Funds and Private Equity	28 JAN – 01 FEB 2024	London
BNK 450	Certified International Payment Systems Professional (CIPSP)	28 JAN – 01 FEB 2024	Sharm El Sheikh
BNK 422	Fraud and Risk Management System in Banking Sector	04 – 08 FEB 2024	Istanbul
BNK 388	Blockchain for Financial and Banking Professionals	04 – 08 FEB 2024	Paris
BNK 396	Compliance for Practitioners	11 – 15 FEB 2024	Austria
BNK 368	Sukuk Structures and Development of Sukuk Markets	11 – 15 FEB 2024	Dubai
BNK 424	International Central Banking Models and Legal Framework	18 – 22 FEB 2024	Amsterdam
BNK 376	Certificate in Banking Treasury Management	18 – 22 FEB 2024	Istanbul
BNK 398	The Global Standard in Credit Analysis	25 – 29 FEB 2024	Sharm El Sheikh
BNK 374	Islamic Banking and Finance	25 – 29 FEB 2024	Cairo
BNK 426	LBO Model, Loan Structuring, Pricing and Leveraged Acquisition Finance	03 – 07 MAR 2024	Kuala Lumpur
BNK 380	Treasury Products	03 – 07 MAR 2024	Istanbul

BNK 400	Credit and Counterparty Risk Manager (CCRM) Certificate	10 – 14 MAR 2024	Istanbul
BNK 378	Introduction to Islamic Economics and Finance	10 – 14 MAR 2024	Istanbul
BNK 428	Agency Banking Model, Strategy and Solutions	17 – 21 MAR 2024	Istanbul
BNK 370	FX and Commodity Hedging Strategies	17 – 21 MAR 2024	Sharm El Sheikh
BNK 402	Artificial Intelligence in Banking	24 – 28 MAR 2024	Cairo
BNK 366	Fixed Income Instruments	24 – 28 MAR 2024	Istanbul
BNK 430	Currency Management (Risk, Strategy and Asset Management)	31 MAR – 04 APR 2024	Dubai
BNK 362	Islamic Banking Principles and Applications	31 MAR – 04 APR 2024	Madrid
BNK 404	Dealing Room Activities	07 – 11 APR 2024	London
BNK 358	Risk Management Practices in the Banking Sector	07 – 11 APR 2024	Istanbul
BNK 432	Certified Bank Performance Specialist Program	14 – 18 APR 2024	Istanbul
BNK 360	Portfolio Management	14 – 18 APR 2024	Barcelona
BNK 406	Sustainable Banking	21 – 25 APR 2024	Austria
BNK 364	Regulation and Supervision of Islamic Banks	21 – 25 APR 2024	Jeddah
BNK 434	Certified Compliance Analyst (CCA)	28 APR – 02 MAY 2024	Amsterdam
BNK 460	Oversight of Payment and Settlement Systems	28 APR – 02 MAY 2024	Riyadh
BNK 408	Fundamentals of Digital Banking	05 – 09 MAY 2024	Sharm El Sheikh
BNK 356	Letters of Guarantees / Credits	05 – 09 MAY 2024	Paris
BNK 436	Certified Expert in Banking Arbitration, Disputes Resolution and Contracts	12 – 16 MAY 2024	Kuala Lumpur
BNK 372	Treasury Audit	12 – 16 MAY 2024	Madrid
BNK 410	The Roadmap to a Successful IPO	19 – 23 MAY 2024	Istanbul
BNK 382	Universal Teller Skills	19 – 23 MAY 2024	London
BNK 438	Credit Risk Management for SME Banking Master Class	26 – 30 MAY 2024	Istanbul
BNK 452	Payments and Settlements Systems	26 – 30 MAY 2024	Amsterdam

BNK 412	Bank Reconciliation and Petty Cash Management	02 – 06 JUNE 2024	Cairo
BNK 384	Foreign Exchange Trading Techniques and Updates	02 – 06 JUNE 2024	Kuala Lumpur
BNK 440	Specialist in Banking Operations Certification	09 – 13 JUNE 2024	Dubai
BNK 462	The National Payment Systems Oversight Framework	09 – 13 JUNE 2024	Cairo
BNK 414	Loan Structuring, LBOS and Acquisition Finance	16 – 20 JUNE 2024	London
BNK 386	Contract Finance	16 – 20 JUNE 2024	Barcelona
BNK 442	Bank Teller Certification	23 – 27 JUNE 2024	Istanbul
BNK 454	M & As and Corporate Strategy	23 – 27 JUNE 2024	Dubai
BNK 416	Market Risk Management and its Significance to Basel II and III	30 JUNE – 04 JULY 2024	Austria
BNK 444	Dealing Room Activities	07 – 11 JULY 2024	Istanbul
BNK 306	Foreign Exchange Market and Derivatives	14 – 18 JULY 2024	Amsterdam
BNK 308	Letters of Guarantees Credits	21 – 25 JULY 2024	Jeddah
BNK 310	Measuring and Evaluating Banks Performance	28 JULY – 01 AUG 2024	Sharm El Sheikh
BNK 312	Cash Transfer Programming (CTP) – Cash and Voucher Based	04 – 08 AUG 2024	Austria
BNK 314	Agency Banking : Risk, Control and Reconciliation	11 – 15 AUG 2024	Kuala Lumpur
BNK 316	Initial Public Offering (IPO)	18 – 22 AUG 2024	Cairo
BNK 318	Operational Risk - Best Practice	25 – 29 AUG 2024	Istanbul
BNK 320	Anti-Money Laundering and Financial Crime	01 – 05 SEP 2024	Istanbul
BNK 322	Anti-Money Laundering (AML) Compliance Masterclass	08 – 12 SEP 2024	Istanbul
BNK 324	Quality Management for Banking Operations	15 – 19 SEP 2024	Sharm El Sheikh
BNK 326	Retail Credit Risk	22 – 26 SEP 2024	Cairo
BNK 328	Global Banking, Money Markets, FOREX and Swaps	29 SEP – 03 OCT 2024	Riyadh
BNK 330	Risk Management for Trade Tools	06 – 10 OCT 2024	Dubai
BNK 332	The Complete Course on IPO	13 – 17 OCT 2024	Paris



BNK 334	Syndicated Loans	20 – 24 OCT 2024	London
BNK 336	Banking and Financial Intermediation	27 – 31 OCT 2024	Madrid
BNK 338	New Market Risk Framework: Fundamental Review of Trading Book (FRTB)	03 – 07 NOV 2024	Istanbul
BNK 340	Investment and Treasury Procedures Management	10 – 14 NOV 2024	Austria
BNK 342	Modern Applications of Documentary Credits	17 – 21 NOV 2024	Austria
BNK 344	Comprehensive Financial Management for Central Banks	24 – 28 NOV 2024	Kuala Lumpur
BNK 346	Credit Rating and Analysis	01 – 05 DEC 2024	Amsterdam
BNK 348	Real Estate Investment and Financing	08 – 12 DEC 2024	Barcelona
BNK 350	Financial Decision Making for Bankers	15 – 19 DEC 2024	Sharm El Sheikh
BNK 352	Compliance Regulations for Bankers	22 – 26 DEC 2024	Amsterdam
BNK 354	Credit Risk Management in Banking Sector	29 DEC – 02 JAN 2025	Kuala Lumpur



Training Courses

Tax and Revenue Management

www.DiscoveryTools.org

Tax and Revenue Management

Code	Course Title	Date	Venue
TAX 158	Fundamentals of Corporate Taxation Cases and Materials	01 – 05 JAN 2024	Istanbul
TAX 168	The GCC VAT Framework Compliance, Implementation and Management	07 – 11 JAN 2024	Jeddah
TAX 160	Introduction to Investment and Taxation	14 – 18 JAN 2024	Istanbul
TAX 170	Taxation and Treasury Policies	21 – 25 JAN 2024	Austria
TAX 162	Mastering Taxes Slash Your Taxes	28 JAN – 01 FEB 2024	Cairo
TAX 172	Improve Your Tax Writing Skills	04 – 08 FEB 2024	Riyadh
TAX 164	Skills Programme in Income Tax Returns (ICB)	11 – 15 FEB 2024	Dubai
TAX 174	Tax and Revenue Management	18 – 22 FEB 2024	London
TAX 166	Tax Accounting, Reporting and Control	25 – 29 FEB 2024	London
TAX 118	The Essentials of Taxing and Reporting Insurance Benefits	03 – 07 MAR 2024	Sharm El Sheikh
TAX 120	Tax Fraud and Tax Evasion	10 – 14 MAR 2024	Istanbul
TAX 122	Certified International Tax Analyst	17 – 21 MAR 2024	Paris
TAX 124	Corporate Governance and Islamic Finance Management	24 – 28 MAR 2024	Austria
TAX 126	International Taxation Law	31 MAR – 04 APR 2024	Dubai
TAX 128	Master Class in Tax Administration	07 – 11 APR 2024	Amsterdam
TAX 130	Revenue Forecasting and Analysis (RFAX)	14 – 18 APR 2024	Istanbul
TAX 132	Certificate in Liquidity Risk Management	21 – 25 APR 2024	Sharm El Sheikh
TAX 134	Effective Revenue Collection Strategies	28 APR – 02 MAY 2024	Cairo
TAX 136	Improving Tax Dispute Resolution Mechanisms	05 – 09 MAY 2024	Kuala Lumpur
TAX 138	Tax Crime and Fraud Investigation	12 – 16 MAY 2024	Istanbul
TAX 140	International Taxation Principles and Practices to Combat Tax Evasion and Tax Avoidance	19 – 23 MAY 2024	Istanbul

TAX 142	Digital Transformation of Tax Administration	26 – 30 MAY 2024	Istanbul
TAX 144	Value Added Tax (VAT)	02 – 06 JUNE 2024	Istanbul
TAX 146	Aggressive Tax Planning Strategies and Management	09 – 13 JUNE 2024	Sharm El Sheikh
TAX 148	Tax Policy Analysis and Tax Revenue	16 – 20 JUNE 2024	Cairo
TAX 150	Transfer Pricing in Taxation	23 – 27 JUNE 2024	Istanbul
TAX 152	Tax Audit Professional	30 JUNE – 04 JULY 2024	Dubai
TAX 154	Base Erosion and Profit Shifting (BEPS)	07 – 11 JULY 2024	Madrid
TAX 156	Consumption Tax	14 – 18 JULY 2024	London
TAX 176	Aggressive Tax Planning Strategies and Management	21 – 25 JULY 2024	Istanbul
TAX 180	Certificate in Tax and Revenue Management	28 JULY – 01 AUG 2024	Istanbul
TAX 178	Certificate in International Taxation Principles and Practices to Combat Tax Evasion and Tax Avoidance	04 – 08 AUG 2024	Barcelona
TAX 158	Fundamentals of Corporate Taxation Cases and Materials	11 – 15 AUG 2024	Austria
TAX 168	The GCC VAT Framework Compliance, Implementation and Management	18 – 22 AUG 2024	Jeddah
TAX 160	Introduction to Investment and Taxation	25 – 29 AUG 2024	Amsterdam
TAX 170	Taxation and Treasury Policies	01 – 05 SEP 2024	Riyadh
TAX 162	Mastering Taxes Slash Your Taxes	08 – 12 SEP 2024	Sharm El Sheikh
TAX 172	Improve Your Tax Writing Skills	15 – 19 SEP 2024	Paris
TAX 164	Skills Programme in Income Tax Returns (ICB)	22 – 26 SEP 2024	Kuala Lumpur
TAX 174	Tax and Revenue Management	29 SEP – 03 OCT 2024	Madrid
TAX 166	Tax Accounting, Reporting and Control	06 – 10 OCT 2024	Istanbul
TAX 118	The Essentials of Taxing and Reporting Insurance Benefits	13 – 17 OCT 2024	London
TAX 120	Tax Fraud and Tax Evasion	20 – 24 OCT 2024	Istanbul
TAX 122	Certified International Tax Analyst	27 – 31 OCT 2024	Amsterdam
TAX 124	Corporate Governance and Islamic Finance Management	03 – 07 NOV 2024	Cairo



TAX 126	International Taxation Law	10 – 14 NOV 2024	Kuala Lumpur
TAX 128	Master Class in Tax Administration	17 – 21 NOV 2024	Dubai
TAX 130	Revenue Forecasting and Analysis (RFAX)	24 – 28 NOV 2024	Cairo
TAX 132	Certificate in Liquidity Risk Management	01 – 05 DEC 2024	London
TAX 134	Effective Revenue Collection Strategies	08 – 12 DEC 2024	Barcelona
TAX 136	Improving Tax Dispute Resolution Mechanisms	15 – 19 DEC 2024	Istanbul
TAX 138	Tax Crime and Fraud Investigation	22 – 26 DEC 2024	Dubai
TAX 140	International Taxation Principles and Practices to Combat Tax Evasion and Tax Avoidance	29 DEC – 02 JAN 2025	Austria



Training Courses

Insurance Sector

www.DiscoveryTools.org

Insurance Sector

Code	Course Title	Date	Venue
INS 172	Fundamentals of Life Insurance and Retirement Savings	01 – 05 JAN 2024	Istanbul
INS 176	Social Insurance and Risk Management	07 – 11 JAN 2024	Jeddah
INS 174	Fundamentals of Reinsurance	14 – 18 JAN 2024	Istanbul
INS 132	Insurance Principles and Practices	21 – 25 JAN 2024	Austria
INS 134	Dissecting the Construction Insurance Coverage	28 JAN – 01 FEB 2024	Cairo
INS 136	Insurance Governance, Risk Management and Compliance	04 – 08 FEB 2024	Riyadh
INS 138	Insurance Fraud Prevention	11 – 15 FEB 2024	Dubai
INS 140	Insurance Regulations Fundamentals	18 – 22 FEB 2024	London
INS 142	Principles of Ratemaking in insurance field	25 – 29 FEB 2024	London
INS 144	Insurance Underwriting Process	03 – 07 MAR 2024	Sharm El Sheikh
INS 146	Retirement and Employee Investment Planning	10 – 14 MAR 2024	Istanbul
INS 148	Fraud Detection and Prevention for the Insurance Industry	17 – 21 MAR 2024	Paris
INS 150	Contractual Risk, Insurance and Indemnities	24 – 28 MAR 2024	Austria
INS 152	Insurance Risk and Capital Management	31 MAR – 04 APR 2024	Dubai
INS 154	Pension Trustee of Scheme, Fund and Liability Insurance	07 – 11 APR 2024	Amsterdam
INS 156	Marine Insurance	14 – 18 APR 2024	Istanbul
INS 158	Advanced Insurance Company Analysis	21 – 25 APR 2024	Sharm El Sheikh
INS 160	Employers Liability and Public Liability Insurance Claims : Challenges for Policyholders and Insurers	28 APR – 02 MAY 2024	Cairo
INS 162	Introduction to General Insurance	05 – 09 MAY 2024	Kuala Lumpur
INS 164	Foundation Course in Motor Insurance	12 – 16 MAY 2024	Istanbul
INS 166	Marine Cargo Insurance	19 – 23 MAY 2024	Istanbul

INS 168	Miscellaneous Accident Insurance	26 – 30 MAY 2024	Istanbul
INS 170	Ethics for General Insurance Agents	02 – 06 JUNE 2024	Istanbul
INS 178	The Principles of Ratemaking	09 – 13 JUNE 2024	Sharm El Sheikh
INS 182	Insurance Risk Management Certification	16 – 20 JUNE 2024	Cairo
INS 180	Insurance Governance, Risk Management and Compliance	23 – 27 JUNE 2024	Istanbul
INS 172	Fundamentals of Life Insurance and Retirement Savings	30 JUNE – 04 JULY 2024	Dubai
INS 176	Social Insurance and Risk Management	07 – 11 JULY 2024	Madrid
INS 174	Fundamentals of Reinsurance	14 – 18 JULY 2024	London
INS 132	Insurance Principles and Practices	21 – 25 JULY 2024	Istanbul
INS 134	Dissecting the Construction Insurance Coverage	28 JULY – 01 AUG 2024	Istanbul
INS 136	Insurance Governance, Risk Management and Compliance	04 – 08 AUG 2024	Barcelona
INS 138	Insurance Fraud Prevention	11 – 15 AUG 2024	Austria
INS 140	Insurance Regulations Fundamentals	18 – 22 AUG 2024	Jeddah
INS 142	Principles of Ratemaking in insurance field	25 – 29 AUG 2024	Amsterdam
INS 144	Insurance Underwriting Process	01 – 05 SEP 2024	Riyadh
INS 146	Retirement and Employee Investment Planning	08 – 12 SEP 2024	Sharm El Sheikh
INS 148	Fraud Detection and Prevention for the Insurance Industry	15 – 19 SEP 2024	Paris
INS 150	Contractual Risk, Insurance and Indemnities	22 – 26 SEP 2024	Kuala Lumpur
INS 152	Insurance Risk and Capital Management	29 SEP – 03 OCT 2024	Madrid
INS 154	Pension Trustee of Scheme, Fund and Liability Insurance	06 – 10 OCT 2024	Istanbul
INS 156	Marine Insurance	13 – 17 OCT 2024	London
INS 158	Advanced Insurance Company Analysis	20 – 24 OCT 2024	Istanbul
INS 160	Employers Liability and Public Liability Insurance Claims : Challenges for Policyholders and Insurers	27 – 31 OCT 2024	Amsterdam
INS 162	Introduction to General Insurance	03 – 07 NOV 2024	Cairo



INS 164	Foundation Course in Motor Insurance	10 – 14 NOV 2024	Kuala Lumpur
INS 166	Marine Cargo Insurance	17 – 21 NOV 2024	Dubai
INS 168	Miscellaneous Accident Insurance	24 – 28 NOV 2024	Cairo
INS 170	Ethics for General Insurance Agents	01 – 05 DEC 2024	London
INS 178	The Principles of Ratemaking	08 – 12 DEC 2024	Barcelona
INS 182	Insurance Risk Management Certification	15 – 19 DEC 2024	Istanbul
INS 180	Insurance Governance, Risk Management and Compliance	22 – 26 DEC 2024	Dubai
INS 172	Fundamentals of Life Insurance and Retirement Savings	29 DEC – 02 JAN 2025	Austria



Training Courses

Information Technology and Network

www.DiscoveryTools.org

Information Technology and Network

Code	Course Title	Date	Venue
ITM 398	Blockchain and other Emerging Technologies	01 – 05 JAN 2024	Istanbul
ITM 350	Digital Banking Innovations and Transformation	01 – 05 JAN 2024	Jeddah
ITM 404	Digital Energy and Optimization	07 – 11 JAN 2024	Istanbul
ITM 364	Certified Information Systems Security Professional (CISSP) Preparation Course	07 – 11 JAN 2024	Austria
ITM 400	Software Asset Management Specialist (SAMS)	14 – 18 JAN 2024	Cairo
ITM 360	Cyber Incident Handling and Disaster Response	14 – 18 JAN 2024	Riyadh
ITM 406	IT Auditing and IT Fraud Detection	21 – 25 JAN 2024	Dubai
ITM 372	DOJO: Web Application Security Implementation	21 – 25 JAN 2024	London
ITM 402	Certified Software Asset Manager (CSAM)	28 JAN – 01 FEB 2024	London
ITM 376	Hacker Tools, Techniques, Exploits and Incident Handling	28 JAN – 01 FEB 2024	Sharm El Sheikh
ITM 408	Business Intelligence and Analytics for Finance Professionals	04 – 08 FEB 2024	Istanbul
ITM 374	The Complete Course on Data Science and Big Data Analytics	04 – 08 FEB 2024	Paris
ITM 250	CompTIA A+ Course	11 – 15 FEB 2024	Austria
ITM 392	Certified Cloud Security Knowledge (CCSK) Preparation	11 – 15 FEB 2024	Dubai
ITM 252	Industrial Cyber Security	18 – 22 FEB 2024	Amsterdam
ITM 368	IT Systems: Identity and Access Management	18 – 22 FEB 2024	Istanbul
ITM 254	The Complete Course on Cloud Management and IT Security	25 – 29 FEB 2024	Sharm El Sheikh
ITM 378	Data Management, Security and Warehousing	25 – 29 FEB 2024	Cairo
ITM 256	Certificate in IT Disaster Recovery Planning	03 – 07 MAR 2024	Paris
ITM 344	Governance of Enterprise IT (GEIT)	03 – 07 MAR 2024	Istanbul
ITM 258	PC Configuration and Troubleshooting	10 – 14 MAR 2024	Istanbul
ITM 354	Cloud Computing and Big Data	10 – 14 MAR 2024	Istanbul

ITM 260	Cyber Security for Industrial Control Systems	17 – 21 MAR 2024	Istanbul
ITM 414	Oracle Primavera P6 REL. 8.0 Fundamentals	17 – 21 MAR 2024	Sharm El Sheikh
ITM 262	Implementing Data Models and Reports with SQL Server	24 – 28 MAR 2024	Cairo
ITM 380	Certified Cloud Security Professional (CCSP)	24 – 28 MAR 2024	Istanbul
ITM 264	IT Project Risk Management	31 MAR – 04 APR 2024	Dubai
ITM 346	Infographics Design and Reporting	31 MAR – 04 APR 2024	Madrid
ITM 266	Cyber Counterterrorism Investigation and Internet Investigation	07 – 11 APR 2024	London
ITM 438	Certified ISO/IEC 27032 Lead Cybersecurity Manager	07 – 11 APR 2024	Istanbul
ITM 268	IT Management Excellence	14 – 18 APR 2024	Istanbul
ITM 384	Cloud Computing Security	14 – 18 APR 2024	Barcelona
ITM 270	Big Data Engineering for Analytics	21 – 25 APR 2024	Austria
ITM 366	Information Technology for Business	21 – 25 APR 2024	Jeddah
ITM 272	Data Analytics for Managerial Decision Making	28 APR – 02 MAY 2024	Amsterdam
ITM 382	IT Data Storage Networks	28 APR – 02 MAY 2024	Riyadh
ITM 274	Maintenance Scheduling Using Big Data, IoT and Agent Based Simulation	05 – 09 MAY 2024	Sharm El Sheikh
ITM 396	Info-Graphics: Data Analysis and Reporting Techniques	05 – 09 MAY 2024	Paris
ITM 276	IT Help Desk	12 – 16 MAY 2024	Kuala Lumpur
ITM 362	Information Security Management	12 – 16 MAY 2024	Madrid
ITM 278	Data Governance, Privacy with General Data Protection Regulation (GDPR) Masterclass	19 – 23 MAY 2024	Istanbul
ITM 436	Telecommunications and Wide Area Networking (WAN)	19 – 23 MAY 2024	London
ITM 280	Understanding Cisco Cybersecurity Fundamentals	26 – 30 MAY 2024	Istanbul
ITM 352	Cybersecurity Law and Regulation	26 – 30 MAY 2024	Amsterdam
ITM 282	IT Systems Identity and Access Management	02 – 06 JUNE 2024	Cairo
ITM 348	Data Management Professional Certification	02 – 06 JUNE 2024	Kuala Lumpur
ITM 284	ITIL® V4 Foundation	09 – 13 JUNE 2024	Dubai

ITM 388	Certified Secure Software Lifecycle Professional (CSSLP)	09 – 13 JUNE 2024	Cairo
ITM 286	Data Capture, Collection and Analysis	16 – 20 JUNE 2024	London
ITM 356	Cyber security and Big Data Analysis	16 – 20 JUNE 2024	Barcelona
ITM 288	A Complete Guide to IT Quality Management	23 – 27 JUNE 2024	Istanbul
ITM 358	Geostatistics - Using Software for Geospatial Analysis	23 – 27 JUNE 2024	Dubai
ITM 290	Administering a SQL Database Infrastructure	30 JUNE – 04 JULY 2024	Austria
ITM 370	Business Intelligence and Analytics for Finance Professionals	30 JUNE – 04 JULY 2024	Istanbul
ITM 292	Field Production Optimization Using Agent Based Simulation	07 – 11 JULY 2024	Amsterdam
ITM 386	IT Business Management	07 – 11 JULY 2024	Jeddah
ITM 294	Enterprise Content Management (ECM)	14 – 18 JULY 2024	Sharm El Sheikh
ITM 390	IT Leadership	14 – 18 JULY 2024	Austria
ITM 296	Data Management, Manipulation and Analysis using Excel	21 – 25 JULY 2024	Kuala Lumpur
ITM 394	IT Security	21 – 25 JULY 2024	Cairo
ITM 298	Technical Support Professional	28 JULY – 01 AUG 2024	Istanbul
ITM 410	Microsoft Outlook Advanced	28 JULY – 01 AUG 2024	Istanbul
ITM 300	Certified Information Systems Auditor (CISA)	04 – 08 AUG 2024	Istanbul
ITM 412	Microsoft Outlook Fundamentals	04 – 08 AUG 2024	Sharm El Sheikh
ITM 302	IT Service Desk	11 – 15 AUG 2024	Cairo
ITM 442	Certified Fiber Optic Cable Network Engineering	11 – 15 AUG 2024	Riyadh
ITM 304	Digital Forensics and Cyber Investigations	18 – 22 AUG 2024	Dubai
ITM 444	Distributed Antenna SysDistributed Antenna System (DAS) Certification	18 – 22 AUG 2024	Paris
ITM 306	IT Project Management	25 – 29 AUG 2024	London
ITM 440	4G LTE	25 – 29 AUG 2024	Madrid
ITM 308	Electronic Document Management Systems (EDMS)	01 – 05 SEP 2024	Istanbul
ITM 418	Digital Signal Processing (DSP)	01 – 05 SEP 2024	Austria

ITM 310	Software Asset Manager	08 – 12 SEP 2024	Austria
ITM 416	5G NR EN-DC NSA	08 – 12 SEP 2024	Istanbul
ITM 312	Internet of Things for Oil and Gas Industry	15 – 19 SEP 2024	Amsterdam
ITM 420	LTE Planning and Optimization	15 – 19 SEP 2024	Barcelona
ITM 314	Effective Help Desk Specialist Skills	22 – 26 SEP 2024	Sharm El Sheikh
ITM 446	LTE Advanced Technologies	22 – 26 SEP 2024	Amsterdam
ITM 316	Healthcare Information Systems Management	29 SEP – 03 OCT 2024	Istanbul
ITM 422	Mission-Critical Push-to-Talk (MCPTT)	29 SEP – 03 OCT 2024	Cairo
ITM 318	Business Performance Management : Control Frameworks and Dashboards	06 – 10 OCT 2024	Istanbul
ITM 456	Telecom CDR (Call Detail Record) Decoding and Analysis	06 – 10 OCT 2024	Jeddah
ITM 320	Enterprise Information Systems (EIS)	13 – 17 OCT 2024	Istanbul
ITM 432	Telecom Radio Network (RN) L1 to L3	13 – 17 OCT 2024	Dubai
ITM 322	Enterprise Systems Management	20 – 24 OCT 2024	Cairo
ITM 434	Tetra over LTE	20 – 24 OCT 2024	London
ITM 324	Artificial Intelligence Essentials	27 – 31 OCT 2024	Dubai
ITM 458	Smart City Infrastructure Planning and Development	27 – 31 OCT 2024	Istanbul
ITM 326	Projects Technical Library and Digitalization	03 – 07 NOV 2024	London
ITM 328	Geographical and Mapping Information Management System	10 – 14 NOV 2024	Amsterdam
ITM 330	Data Visualization	17 – 21 NOV 2024	Istanbul
ITM 332	Enterprise Resource Planning (ERP)	24 – 28 NOV 2024	Austria
ITM 334	Implementation of Modern Record Management through SharePoint and Office 365	01 – 05 DEC 2024	Amsterdam
ITM 336	IT Demand Management in the Modern Environment	08 – 12 DEC 2024	Dubai
ITM 338	Artificial Intelligence in Banking	15 – 19 DEC 2024	Cairo
ITM 340	Ethical Hacking and Countermeasures (CEH)	22 – 26 DEC 2024	Istanbul
ITM 342	Azure Big Data Analytics	29 DEC – 02 JAN 2025	Istanbul



Training Courses

Project Management

www.DiscoveryTools.org

Project Management

Code	Course Title	Date	Venue
PMP 284	Agile Project Management	01 – 05 JAN 2024	Istanbul
PMP 262	Certified Strategic Project Management	01 – 05 JAN 2024	Jeddah
PMP 300	Earned Value Management (EVM) in Primavera	07 – 11 JAN 2024	Istanbul
PMP 280	Mastering the Project Management Office (PMO)	07 – 11 JAN 2024	Austria
PMP 286	Project Portfolio Management (PPM)	14 – 18 JAN 2024	Cairo
PMP 250	Project Financial Management and Proper Documentation and Reporting Skills	14 – 18 JAN 2024	Riyadh
PMP 302	Risk Assessment and Risk Management for Oil and Gas Projects	21 – 25 JAN 2024	Dubai
PMP 330	Mastering the Project Management Office (PMO): From Establishment to Project KPIs and Dashboards	21 – 25 JAN 2024	London
PMP 288	Managing and Supervising Projects, Consultants and Contractors	28 JAN – 01 FEB 2024	London
PMP 320	Feasibility Studies - Preparation, Analysis and Evaluation	28 JAN – 01 FEB 2024	Sharm El Sheikh
PMP 304	Project Appraisal: Identification, Policy Analysis and Selection	04 – 08 FEB 2024	Istanbul
PMP 252	Projects Knowledge Management	04 – 08 FEB 2024	Paris
PMP 290	Business Analysis within a Project Environment	11 – 15 FEB 2024	Austria
PMP 328	Enterprise Project Management and Business Performance	11 – 15 FEB 2024	Dubai
PMP 306	The Contracts and Project Management MBA	18 – 22 FEB 2024	Amsterdam
PMP 256	Project Risk Management and Compliance	18 – 22 FEB 2024	Istanbul
PMP 292	Project Analysis: Tools and Techniques for Managing Risk and Uncertainty	25 – 29 FEB 2024	Sharm El Sheikh
PMP 274	Contracts and Project Management MBA	25 – 29 FEB 2024	Cairo
PMP 308	Decision Making in Project Management	03 – 07 MAR 2024	Paris
PMP 264	Decision Making in Projects	03 – 07 MAR 2024	Istanbul
PMP 294	Applying Project Control	10 – 14 MAR 2024	Istanbul

PMP 324	Project Management Course for Beginners	10 – 14 MAR 2024	Istanbul
PMP 310	P3M3 Certification (Portfolio, Programme and Project Management Maturity Model)	17 – 21 MAR 2024	Istanbul
PMP 270	Perspectives in Project Quality Management	17 – 21 MAR 2024	Sharm El Sheikh
PMP 296	Project Management Specialist	24 – 28 MAR 2024	Cairo
PMP 332	Project Management, Scheduling and Compliance: Planning, Scheduling and Control	24 – 28 MAR 2024	Istanbul
PMP 312	Portfolio Project Management Professional	31 MAR – 04 APR 2024	Dubai
PMP 266	Rapid Assessment and Recovery of Troubled Projects	31 MAR – 04 APR 2024	Madrid
PMP 298	Enterprise Project Management and Business Performance	07 – 11 APR 2024	London
PMP 254	Advanced Project Stakeholder Management	07 – 11 APR 2024	Istanbul
PMP 314	Project Appraisal : Financial and Economic Factors	14 – 18 APR 2024	Istanbul
PMP 278	Project Scheduling, Cost Planning and Value Engineering Skills	14 – 18 APR 2024	Barcelona
PMP 172	Technical Project Management	21 – 25 APR 2024	Austria
PMP 268	Project Management During and After COVID	21 – 25 APR 2024	Jeddah
PMP 174	Certified Project Planner	28 APR – 02 MAY 2024	Amsterdam
PMP 282	Economic and Technical Evaluations in Engineering and Maintenance Projects	28 APR – 02 MAY 2024	Riyadh
PMP 176	Primavera P6 Professional Fundamentals	05 – 09 MAY 2024	Sharm El Sheikh
PMP 272	Project Scheduling, Budgeting and Cost Management	05 – 09 MAY 2024	Paris
PMP 178	Agile Scrum Certification	12 – 16 MAY 2024	Kuala Lumpur
PMP 246	Project Cost Estimating, Budgeting and Value Engineering Skills	12 – 16 MAY 2024	Madrid
PMP 180	Petroleum Project Economics and Risk Analysis	19 – 23 MAY 2024	Istanbul
PMP 318	Building, Planning and Managing Post-Covid Project Portfolios	19 – 23 MAY 2024	London
PMP 182	Leading Project Team	26 – 30 MAY 2024	Istanbul
PMP 276	New Technologies in Projects	26 – 30 MAY 2024	Amsterdam

PMP 184	Project Management Essentials	02 – 06 JUNE 2024	Cairo
PMP 248	Managing Multiple Projects	02 – 06 JUNE 2024	Kuala Lumpur
PMP 186	Construction Quality Control On Site and Construction Supervision Skills	09 – 13 JUNE 2024	Dubai
PMP 258	Project Planning, Scheduling and Cost Estimating Skills	09 – 13 JUNE 2024	Cairo
PMP 188	Project Management, Scheduling, Compliance, Planning and Control	16 – 20 JUNE 2024	London
PMP 260	Developing, Monitoring and Reviewing Projects	16 – 20 JUNE 2024	Barcelona
PMP 190	Asta Powerproject	23 – 27 JUNE 2024	Istanbul
PMP 316	Agile Scrum Master Certification	23 – 27 JUNE 2024	Dubai
PMP 192	Effective Project Management	30 JUNE – 04 JULY 2024	Austria
PMP 334	Project Scheduling and Cost Planning Skills	30 JUNE – 04 JULY 2024	Istanbul
PMP 194	Economic and Technical Evaluation of Projects	07 – 11 JULY 2024	Amsterdam
PMP 326	Essentials of Project Management Skills	07 – 11 JULY 2024	Jeddah
PMP 322	Microsoft Project (MS Project)	14 – 18 JULY 2024	Austria
PMP 198	PRINCE2 Practitioner	21 – 25 JULY 2024	Kuala Lumpur
PMP 200	Project Accounting and its Relation to Budget	28 JULY – 01 AUG 2024	Cairo
PMP 202	Project Management for Beginners	04 – 08 AUG 2024	Istanbul
PMP 204	Project Management Using Primavera Software	11 – 15 AUG 2024	Istanbul
PMP 206	Primavera P6 Professional Fundamentals and Administration	18 – 22 AUG 2024	Istanbul
PMP 208	Project Engineering Principles and Skills	25 – 29 AUG 2024	Sharm El Sheikh
PMP 210	Complete Project Management, Planning, Scheduling and cost control	01 – 05 SEP 2024	Cairo
PMP 212	Project Management and Implementation	08 – 12 SEP 2024	Riyadh
PMP 214	TILOS Software	15 – 19 SEP 2024	Dubai
PMP 216	Planning, Organising and Controlling Projects	22 – 26 SEP 2024	Paris
PMP 218	Construction Quality Control Supervision Skills	29 SEP – 03 OCT 2024	London



PMP 220	Financing Energy Projects	06 – 10 OCT 2024	Madrid
PMP 222	Feasibility Studies : Preparation, Analysis and Evaluation	13 – 17 OCT 2024	Istanbul
PMP 224	Using Project Management Metrics, KPIs and Dashboards	20 – 24 OCT 2024	Austria
PMP 226	Project Cost Estimating Skills	27 – 31 OCT 2024	Austria
PMP 228	Offshore Oil and Gas Development Projects, Concepts and Facilities	03 – 07 NOV 2024	Istanbul
PMP 230	Project Finance and Financial Analysis Techniques for Infrastructure Projects	10 – 14 NOV 2024	Amsterdam
PMP 232	Project Monitoring and Evaluation	17 – 21 NOV 2024	Barcelona
PMP 234	Petroleum Project Management: Principles and Practices	24 – 28 NOV 2024	Sharm El Sheikh
PMP 236	Building, Planning and Managing Post-COVID Project Portfolios	01 – 05 DEC 2024	Amsterdam
PMP 238	Mastering Project Management	08 – 12 DEC 2024	Istanbul
PMP 240	Earn Value Project Management	15 – 19 DEC 2024	Cairo
PMP 242	Project Commissioning: A Practical Approach	22 – 26 DEC 2024	Istanbul
PMP 244	Project Management for the Oil and Gas Industry	29 DEC – 02 JAN 2025	Jeddah



Training Courses

**Procurement, Warehouse ,
Logistics and Supply Chain**

www.DiscoveryTools.org

Procurement, Warehouse, Logistics & Supply Chain

Code	Course Title	Date	Venue
PWL 360	Advanced Planning in Supply Chain Management	01 – 05 JAN 2024	Istanbul
PWL 356	Warehouse and Stores Management	01 – 05 JAN 2024	Jeddah
PWL 386	Certified Logistics Coordinator	07 – 11 JAN 2024	Istanbul
PWL 430	Warehouse Management - Strategy, Implementation and Control	07 – 11 JAN 2024	Austria
PWL 362	Supply Chain and Inventory Management	14 – 18 JAN 2024	Cairo
PWL 348	Dynamic Simulation of Supply Chain and Logistics	14 – 18 JAN 2024	Riyadh
PWL 388	Global Procurement and Supply Chain Management in Oil and Gas Industry	21 – 25 JAN 2024	Dubai
PWL 288	Warehouse Management System	21 – 25 JAN 2024	London
PWL 364	Best Practices in Multishift Operations	28 JAN – 01 FEB 2024	London
PWL 428	Supplier Relationship Management in The Supply Chain	28 JAN – 01 FEB 2024	Sharm El Sheikh
PWL 390	Tendering, Procurement and Negotiation Skills	04 – 08 FEB 2024	Istanbul
PWL 322	Certified Materials Management and Control	04 – 08 FEB 2024	Paris
PWL 366	Managing Channels to Markets Through Distribution Channels	11 – 15 FEB 2024	Austria
PWL 358	Supplier Relationship Management in the Supply Chain	11 – 15 FEB 2024	Dubai
PWL 392	Certified Purchasing Manager	18 – 22 FEB 2024	Amsterdam
PWL 284	Purchasing Techniques, Negotiating and Cost Reduction	18 – 22 FEB 2024	Istanbul
PWL 368	Warehouse Management Best Practices	25 – 29 FEB 2024	Sharm El Sheikh
PWL 292	Improving Efficiency and Minimizing Costs in The Modern Warehouse	25 – 29 FEB 2024	Cairo
PWL 394	Advanced Purchasing and Cost Saving Techniques	03 – 07 MAR 2024	Paris
PWL 420	Understanding Rules of Origin, Free Trade Agreements and Export Preference	03 – 07 MAR 2024	Istanbul
PWL 370	Best Practices In Inventory Management	10 – 14 MAR 2024	Istanbul

PWL 418	Managing Vendor Qualification, Performance and Contract Compliance	10 – 14 MAR 2024	Istanbul
PWL 396	Management Skills For Warehouse Supervisors	17 – 21 MAR 2024	Istanbul
PWL 354	Logistics and Transportation Management	17 – 21 MAR 2024	Sharm El Sheikh
PWL 372	Advanced Procurement Skills	24 – 28 MAR 2024	Cairo
PWL 308	Selecting, Buying, Installing and Using A Modern Warehouse Management System	24 – 28 MAR 2024	Istanbul
PWL 398	Managing and Overcoming Supply Chains in Times of Crisis	31 MAR – 04 APR 2024	Dubai
PWL 282	Masterclass in Warehouse Design	31 MAR – 04 APR 2024	Madrid
PWL 374	Customs Warehousing, Excise Warehousing and Temporary Storage	07 – 11 APR 2024	London
PWL 294	Procurement of Goods and Services : Best Practices	07 – 11 APR 2024	Istanbul
PWL 400	The Complete Course on E-Procurement and Purchasing Management	14 – 18 APR 2024	Istanbul
PWL 312	Warehouse Management : Strategy, Implementation and Control	14 – 18 APR 2024	Barcelona
PWL 376	Best Practices of Global Logistics and Distribution Planning	21 – 25 APR 2024	Austria
PWL 304	MasterClass in Retailing Logistics and Fresh Food Packaging	21 – 25 APR 2024	Jeddah
PWL 402	Supply Chains And Logistics in Emerging Markets	28 APR – 02 MAY 2024	Amsterdam
PWL 298	Procurement for Donor Funded Projects	28 APR – 02 MAY 2024	Riyadh
PWL 378	Mini MBA for Procurement Professionals: Mastering the Art of Strategic Procurement	05 – 09 MAY 2024	Sharm El Sheikh
PWL 416	Strategic Sourcing 7 Steps for Better Procurement Value	05 – 09 MAY 2024	Paris
PWL 404	Bid, Tender and Specification Writing	12 – 16 MAY 2024	Kuala Lumpur
PWL 414	Negotiating and Contracting in Procurement and Supply	12 – 16 MAY 2024	Madrid
PWL 380	Effective Purchasing, Tendering and Supplier Selection	19 – 23 MAY 2024	Istanbul
PWL 412	International Trade and Logistic Operations	19 – 23 MAY 2024	London
PWL 406	Certified Transport Manager	26 – 30 MAY 2024	Istanbul
PWL 426	Mini MBA in Digital Transformation in Procurement and Supply Chain	26 – 30 MAY 2024	Amsterdam



PWL 382	Best Practices of Supply Chain Management	02 – 06 JUNE 2024	Cairo
PWL 314	International Freight Management	02 – 06 JUNE 2024	Kuala Lumpur
PWL 408	Certified Logistics Engineer	09 – 13 JUNE 2024	Dubai
PWL 306	Successful Fleet and Transport Management	09 – 13 JUNE 2024	Cairo
PWL 384	Annual Inventory Management in Government Sectors	16 – 20 JUNE 2024	London
PWL 290	The Successful Buyer	16 – 20 JUNE 2024	Barcelona
PWL 226	Purchasing Strategies and Cost Reduction	23 – 27 JUNE 2024	Istanbul
PWL 320	E-Procurement Developing, Implementing and Managing the Complete Process	23 – 27 JUNE 2024	Dubai
PWL 228	Excellence in Warehouse Management	30 JUNE – 04 JULY 2024	Austria
PWL 424	Lean Logistics for Supply Chain Operations	30 JUNE – 04 JULY 2024	Istanbul
PWL 230	Inventory and Stock Control Specialist	07 – 11 JULY 2024	Amsterdam
PWL 296	Effective Procurement Management	07 – 11 JULY 2024	Jeddah
PWL 232	Creating Value Along Supply Chain and The Process Management	14 – 18 JULY 2024	Austria
PWL 332	Strategic Inventory Management	14 – 18 JULY 2024	Kuala Lumpur
PWL 234	Mini MBA in Government Procurement	21 – 25 JULY 2024	Cairo
PWL 342	Strategic Procurement Skills For Competitive Advantage	21 – 25 JULY 2024	Istanbul
PWL 236	Practical Practices in Logistics Contracts	28 JULY – 01 AUG 2024	Istanbul
PWL 318	Logistics Safety	28 JULY – 01 AUG 2024	Istanbul
PWL 238	Third Party Logistics (3PL), Warehouse, Transportation and Supply Chain Management	04 – 08 AUG 2024	Sharm El Sheikh
PWL 344	Procurement Best Practices	04 – 08 AUG 2024	Cairo
PWL 240	Big Data Analytics for Supply Chain Optimization	11 – 15 AUG 2024	Riyadh
PWL 338	International Trade Law Practice Under WTO	11 – 15 AUG 2024	Dubai
PWL 242	Negotiating and Contracting in Procurement and Supply	18 – 22 AUG 2024	Paris
PWL 316	Quantitative Measurements For Logistics	18 – 22 AUG 2024	London
PWL 244	Engineering The Warehouse	25 – 29 AUG 2024	Madrid

PWL 352	Managing Vendor Qualification, Performance and Contract Compliance	25 – 29 AUG 2024	Istanbul
PWL 246	Risk Management for Sustainable Supply Chain Management	01 – 05 SEP 2024	Austria
PWL 324	Supply Chain Risk Management	01 – 05 SEP 2024	Austria
PWL 248	Category Management in Procurement	08 – 12 SEP 2024	Istanbul
PWL 326	Humanitarian Logistics	08 – 12 SEP 2024	Amsterdam
PWL 250	Healthcare Procurement and Supply Chain Management	15 – 19 SEP 2024	Barcelona
PWL 328	The Market-Driven Supply Chain	15 – 19 SEP 2024	Sharm El Sheikh
PWL 252	Procurement and Supply Chain Management Best Practices	22 – 26 SEP 2024	Amsterdam
PWL 334	Supplier Audit	22 – 26 SEP 2024	Istanbul
PWL 254	Simulation in Supply Chain Management	29 SEP – 03 OCT 2024	Cairo
PWL 346	Inventory and Stock Control Management	29 SEP – 03 OCT 2024	Istanbul
PWL 256	Enterprise Supply Chain Management	06 – 10 OCT 2024	Jeddah
PWL 410	Developing the Skills of a Supply Chain Leader	06 – 10 OCT 2024	Istanbul
PWL 258	Advanced Logistics and Material Management	13 – 17 OCT 2024	Jeddah
PWL 336	Transforming a Procurement Function	13 – 17 OCT 2024	Istanbul
PWL 260	Purchasing Management Specialist	20 – 24 OCT 2024	Austria
PWL 350	Strategic Purchasing and Supply Management	20 – 24 OCT 2024	Cairo
PWL 262	Warehouse Stores and Stock Control Management	27 – 31 OCT 2024	Riyadh
PWL 422	Effective Application of Electronic Identification Systems	27 – 31 OCT 2024	Dubai
PWL 264	Best Practices for Optimizing Warehouse Safety	03 – 07 NOV 2024	London
PWL 340	Managing Tenders, Specifications and Contracts	03 – 07 NOV 2024	London
PWL 266	Managing the Procurement Process	10 – 14 NOV 2024	Sharm El Sheikh
PWL 302	Product Lifecycle Management	10 – 14 NOV 2024	Istanbul
PWL 268	Fundamentals of Food Supply Chain Management and Logistics	17 – 21 NOV 2024	Paris
PWL 286	Integrated Inventory Management	17 – 21 NOV 2024	Austria



PWL 270	Warehouse Management System and Safety	24 – 28 NOV 2024	Dubai
PWL 300	The Complete Course on Inventory Management	24 – 28 NOV 2024	Amsterdam
PWL 272	Communicating to Your Senior Management and Key Stakeholders	01 – 05 DEC 2024	Istanbul
PWL 310	Effective Application of Electronic Identification System	01 – 05 DEC 2024	Sharm El Sheikh
PWL 274	Import Export Procedures and Documentation	08 – 12 DEC 2024	Cairo
PWL 330	Defense Distribution Management	08 – 12 DEC 2024	Paris
PWL 276	Rethinking the Importance of Procurement Post COVID-19	15 – 19 DEC 2024	Istanbul
PWL 278	Supply Chain And Air Freight in Aviation Logistics	22 – 26 DEC 2024	Istanbul
PWL 280	Green Logistics	29 DEC – 02 JAN 2025	Istanbul



Training Courses

Media and Public Relations

www.DiscoveryTools.org

Media and Public Relations

Code	Course Title	Date	Venue
PRM 280	Communicating to Your Senior Management and Key Stakeholders	01 – 05 JAN 2024	Istanbul
PRM 318	Winning Social Media Strategies for Public Relations	01 – 05 JAN 2024	Jeddah
PRM 292	Digital Innovations for Media	07 – 11 JAN 2024	Istanbul
PRM 320	Making Things Happen Overcoming Ambiguity	07 – 11 JAN 2024	Austria
PRM 282	Events and Conferences Management	14 – 18 JAN 2024	Cairo
PRM 294	Effective Meetings and Workshops Design and Moderation Techniques	21 – 25 JAN 2024	Riyadh
PRM 284	Incident and Crisis response Communication Skills	28 JAN – 01 FEB 2024	Dubai
PRM 296	Managing Media Campaigns	04 – 08 FEB 2024	London
PRM 286	Leadership for PR Professional	11 – 15 FEB 2024	London
PRM 298	Public Relations and Corporate Communications	18 – 22 FEB 2024	Sharm El Sheikh
PRM 288	Media Handling Skills and Conducting Television Interviews	25 – 29 FEB 2024	Istanbul
PRM 300	Public Relations and Successful Campaigns	03 – 07 MAR 2024	Paris
PRM 290	Presentation Skills	10 – 14 MAR 2024	Austria
PRM 302	The Advanced Complete Course in Communications and Media-Intensive Practices and Cases Studies	17 – 21 MAR 2024	Dubai
PRM 212	Public Relations and Media Skills	24 – 28 MAR 2024	Amsterdam
PRM 214	Public Relations in the Oil and Gas Industry	31 MAR – 04 APR 2024	Istanbul
PRM 216	Public Relations Campaigns - From Planning to Execution	07 – 11 APR 2024	Sharm El Sheikh
PRM 218	Digital Journalism	14 – 18 APR 2024	Cairo
PRM 220	Public Relations Impact Measurement and KPI's Framework	21 – 25 APR 2024	Paris
PRM 222	Corporate Identity and Brand Management	28 APR – 02 MAY 2024	Istanbul
PRM 224	Business Etiquette and Protocol	05 – 09 MAY 2024	Istanbul

PRM 226	Field Reporting and TV Bulletin Production	12 – 16 MAY 2024	Istanbul
PRM 228	Business Relationship Management Professional (BRMP)	19 – 23 MAY 2024	Istanbul
PRM 230	Planning and Managing PR Campaigns	26 – 30 MAY 2024	Sharm El Sheikh
PRM 232	Winning Social Media Strategies for Public Relations	02 – 06 JUNE 2024	Cairo
PRM 234	Strategic Event Management	09 – 13 JUNE 2024	Istanbul
PRM 236	Mobile Journalism (MOJO)	16 – 20 JUNE 2024	Dubai
PRM 238	Advanced Social Media Training	23 – 27 JUNE 2024	Madrid
PRM 240	Advanced Public Speaking and Presentation Skills	30 JUNE – 04 JULY 2024	London
PRM 242	International Protocol and Diplomacy Certificate	07 – 11 JULY 2024	Istanbul
PRM 244	Government Communication and Public Relations	14 – 18 JULY 2024	Istanbul
PRM 246	Advanced Public Relations and Media Skills	21 – 25 JULY 2024	Barcelona
PRM 248	Strategic Media Planning	28 JULY – 01 AUG 2024	Austria
PRM 250	Public Relations and Communication Skills	04 – 08 AUG 2024	Jeddah
PRM 252	Advanced Public Relations Management	11 – 15 AUG 2024	Amsterdam
PRM 254	The Customer Service and Public Relations	18 – 22 AUG 2024	Riyadh
PRM 256	Certified Public Relations Professional	25 – 29 AUG 2024	Sharm El Sheikh
PRM 258	Effective Social Media Campaign	01 – 05 SEP 2024	Paris
PRM 260	Corporate Social Responsibility	08 – 12 SEP 2024	Kuala Lumpur
PRM 262	Planning PR Campaign in Media	15 – 19 SEP 2024	Madrid
PRM 264	Reception and Hospitality	22 – 26 SEP 2024	Istanbul
PRM 266	Digital Content	29 SEP – 03 OCT 2024	London
PRM 268	Public Relations and Conferences Management	06 – 10 OCT 2024	Istanbul
PRM 270	TV Newpresenting	13 – 17 OCT 2024	Amsterdam
PRM 272	Making Things Happen : Overcoming Ambiguity	20 – 24 OCT 2024	Cairo



PRM 274	Public Relations Strategy and Tactics	27 – 31 OCT 2024	Kuala Lumpur
PRM 276	Public Affairs and Media Relations	03 – 07 NOV 2024	Dubai
PRM 278	Public Relations Officer	10 – 14 NOV 2024	Cairo
PRM 304	Event Management Specialist	17 – 21 NOV 2024	London
PRM 312	Advanced Public Speaking and Presentation Skills	24 – 28 NOV 2024	Barcelona
PRM 306	Business Relationship Management Professional Training (BRMP)	01 – 05 DEC 2024	Istanbul
PRM 314	Effective Meetings and Workshops Design and Moderation Techniques	08 – 12 DEC 2024	Dubai
PRM 308	Facilitating Change through Effective Communications	15 – 19 DEC 2024	Austria
PRM 316	Government Communication and Public Relations	22 – 26 DEC 2024	Istanbul
PRM 310	Press Office Management	29 DEC – 02 JAN 2025	Amsterdam



Training Courses

**Sales, Marketing and
Customer Services**

www.DiscoveryTools.org

Sales & Marketing and Customer Services

Code	Course Title	Date	Venue
MSC 378	Advanced Selling Skills and Business Development Strategies	01 – 05 JAN 2024	Istanbul
MSC 360	Professional Brand Manager	01 – 05 JAN 2024	Jeddah
MSC 392	Managing Marketing Communications for Business-to-Business	07 – 11 JAN 2024	Istanbul
MSC 362	Marketing Communication	07 – 11 JAN 2024	Austria
MSC 380	Telephone Customer Service	14 – 18 JAN 2024	Cairo
MSC 364	Measuring and Managing Customer Satisfaction: ISO 9001 and Beyond	14 – 18 JAN 2024	Riyadh
MSC 394	Beyond Customer Service: Building a Customer Centric Organisation	21 – 25 JAN 2024	Dubai
MSC 366	Corporate Identity and Brand Management	21 – 25 JAN 2024	London
MSC 382	Customer Service Manager	28 JAN – 01 FEB 2024	London
MSC 368	Content Marketing	28 JAN – 01 FEB 2024	Sharm El Sheikh
MSC 396	Marketing Excellence in Professional Service Organization	04 – 08 FEB 2024	Istanbul
MSC 370	Service Desk Analyst (SDA)	04 – 08 FEB 2024	Paris
MSC 384	Customer Complaints Handling and Management	11 – 15 FEB 2024	Austria
MSC 372	Value-Based Marketing	11 – 15 FEB 2024	Dubai
MSC 398	Client Management Strategies for Retention and Growth	18 – 22 FEB 2024	Amsterdam
MSC 374	Personal Branding and Reputation Management in the Modern Workplace	18 – 22 FEB 2024	Istanbul
MSC 386	Customer Service for Government Employees	25 – 29 FEB 2024	Sharm El Sheikh
MSC 376	Mobile Marketing	25 – 29 FEB 2024	Cairo
MSC 400	Marketing Strategies and Planning	03 – 07 MAR 2024	Paris
MSC 406	Professional Customer Service Management	03 – 07 MAR 2024	Istanbul
MSC 388	Dealing with Difficult Customers	10 – 14 MAR 2024	Istanbul

MSC 340	Market Leadership and Marketing Strategies	10 – 14 MAR 2024	Istanbul
MSC 402	Creating a Marketing Plan for Business-to-Business	17 – 21 MAR 2024	Istanbul
MSC 342	Advanced Customer Service Management	17 – 21 MAR 2024	Sharm El Sheikh
MSC 390	Certified Sales Manager	24 – 28 MAR 2024	Cairo
MSC 344	Strategic Pharma Marketing	24 – 28 MAR 2024	Istanbul
MSC 404	Customer Relationship Management System - CRM System	31 MAR – 04 APR 2024	Dubai
MSC 348	Customer Service Excellence	31 MAR – 04 APR 2024	Madrid
MSC 258	Professional Selling Skills	07 – 11 APR 2024	London
MSC 354	Major Accounts Selling - Negotiating and Winning RFPs	07 – 11 APR 2024	Istanbul
MSC 260	Creative Retail Selling and Visual Merchandising	14 – 18 APR 2024	Istanbul
MSC 356	Sales Management Best Practices for Building a World-Class Sales Team	14 – 18 APR 2024	Barcelona
MSC 262	Marketing Leadership Development	21 – 25 APR 2024	Austria
MSC 358	Agile Product Management	21 – 25 APR 2024	Jeddah
MSC 264	Sales and Marketing Management MBA	28 APR – 02 MAY 2024	Amsterdam
MSC 346	Retail Management Skills	28 APR – 02 MAY 2024	Riyadh
MSC 266	Internet and Social Media Marketing	05 – 09 MAY 2024	Sharm El Sheikh
MSC 350	Managing Service Quality and Customer Satisfaction	05 – 09 MAY 2024	Paris
MSC 268	Customer Focused Management	12 – 16 MAY 2024	Kuala Lumpur
MSC 352	Strategic Brand Management	12 – 16 MAY 2024	Madrid
MSC 270	Customer Retention and Loyalty	19 – 23 MAY 2024	Istanbul
MSC 336	Marketing for Better Results	19 – 23 MAY 2024	London
MSC 272	Social Media Marketing and Networking	26 – 30 MAY 2024	Istanbul
MSC 338	The Art and Science of Conceptual Selling	26 – 30 MAY 2024	Amsterdam
MSC 274	Coaching Customer Service Skills	02 – 06 JUNE 2024	Cairo
MSC 276	Retail Sales and Visual Merchandising	09 – 13 JUNE 2024	Istanbul



MSC 278	Customer Profiling Techniques and Procedures	16 – 20 JUNE 2024	Dubai
MSC 280	Strategic Selling and Value Propositions for Business to Business (B2B) Companies	23 – 27 JUNE 2024	Cairo
MSC 282	Brand Management Certification	30 JUNE – 04 JULY 2024	London
MSC 284	Customer Service for the Public Sector	07 – 11 JULY 2024	Barcelona
MSC 286	Consultative Selling Skills	14 – 18 JULY 2024	Istanbul
MSC 288	Professional Sales Manager	21 – 25 JULY 2024	Dubai
MSC 290	Advanced Customer Service Skills	28 JULY – 01 AUG 2024	Austria
MSC 292	Digital Marketing Strategy	04 – 08 AUG 2024	Istanbul
MSC 294	Upselling and Cross selling	11 – 15 AUG 2024	Amsterdam
MSC 296	Quality Customer Service for Supervisors and Managers	18 – 22 AUG 2024	Jeddah
MSC 298	Distribution Channel Marketing Management	25 – 29 AUG 2024	Austria
MSC 300	Achieving Marketing Excellence in Service Organizations	01 – 05 SEP 2024	Kuala Lumpur
MSC 302	Basic Customer Service	08 – 12 SEP 2024	Cairo
MSC 304	Market Research and Intelligence	15 – 19 SEP 2024	Istanbul
MSC 306	Customer Centricity	22 – 26 SEP 2024	Istanbul
MSC 308	Customer Relations and Business Development Skills	29 SEP – 03 OCT 2024	Istanbul
MSC 310	Pricing Strategy and Tactics	06 – 10 OCT 2024	Sharm El Sheikh
MSC 312	Mastering Sales Management Fundamentals	13 – 17 OCT 2024	Cairo
MSC 314	Taking Ownership and Accountability	20 – 24 OCT 2024	Riyadh
MSC 316	Distribution Channels: Optimizing Market Penetration	27 – 31 OCT 2024	Dubai
MSC 318	FMCG Sales	03 – 07 NOV 2024	Paris
MSC 320	Product Launch and Management	10 – 14 NOV 2024	London
MSC 322	Key Account Management: Establishing Profitable Customer Relationships	17 – 21 NOV 2024	Madrid
MSC 324	Developing and Implementing Strategic Marketing Plans	24 – 28 NOV 2024	Istanbul
MSC 326	Certified Marketing Professional	01 – 05 DEC 2024	Austria



MSC 328	Customer Satisfaction Measurement	08 – 12 DEC 2024	Austria
MSC 330	Mastering Sales and Marketing in the Age of New Social Media	15 – 19 DEC 2024	Istanbul
MSC 332	Managing Customers for Competitive Advantage	22 – 26 DEC 2024	Amsterdam
MSC 334	Sales and Operation Planning (S&OP)	29 DEC – 02 JAN 2025	Barcelona



Training Courses

Learning and Development

www.DiscoveryTools.org

Learning and Development

Code	Course Title	Date	Venue
LDV 316	The Future of Learning: Re-Engineering The Learning Experience	01 – 05 JAN 2024	Istanbul
LDV 294	A Satisfying School Experience: Strategies and Skills for Teachers	01 – 05 JAN 2024	Jeddah
LDV 332	Video games in Education: Innovative Gamification and Game-Based Learning Techniques	07 – 11 JAN 2024	Istanbul
LDV 296	Intelligent Assessment and Evaluation	07 – 11 JAN 2024	Austria
LDV 318	Applications of Quality Concepts in the Educational Process	14 – 18 JAN 2024	Cairo
LDV 298	Integrating Creativity and Innovation into Teaching	14 – 18 JAN 2024	Riyadh
LDV 334	Stress Relief and Wellbeing Strategies for Teachers	21 – 25 JAN 2024	Dubai
LDV 300	Effective Pedagogies for 21st-Century Learning	21 – 25 JAN 2024	London
LDV 320	Design Thinking for Educators	28 JAN – 01 FEB 2024	London
LDV 302	ICT as a Tool for a Student-Centered Classroom	28 JAN – 01 FEB 2024	Sharm El Sheikh
LDV 336	Climate Education in Schools: Be a Changemaker	04 – 08 FEB 2024	Istanbul
LDV 304	Motivate Your Students with Growth Mindset Feedback	04 – 08 FEB 2024	Paris
LDV 322	Mastering the Art of Design Thinking and Agile Creativity	11 – 15 FEB 2024	Austria
LDV 306	Designing Inclusive Learning Environments (ILE) to Support all Students (DILEs)	11 – 15 FEB 2024	Dubai
LDV 338	The 4Cs: Creativity, Critical Thinking, Communication and Collaboration in Schools	18 – 22 FEB 2024	Amsterdam
LDV 308	Design Learning Spaces for the 21st-Century Classroom	18 – 22 FEB 2024	Istanbul
LDV 324	Effective Classroom Management for Superior Learning Outcomes	25 – 29 FEB 2024	Sharm El Sheikh
LDV 310	Multiple Intelligences for Deeper Learning	25 – 29 FEB 2024	Cairo
LDV 340	E-learning Instructional Design and Developer	03 – 07 MAR 2024	Paris
LDV 312	Public Speaking for Teachers: Building Charisma and Confidence	03 – 07 MAR 2024	Istanbul

LDV 326	Effective Communication Strategies for Supportive Parent-Teacher Relations	10 – 14 MAR 2024	Istanbul
LDV 314	Social and Emotional Learning (SEL) for Successful Schools	10 – 14 MAR 2024	Istanbul
LDV 342	The Collaborative Classroom: Teachers as Coaches, Classrooms as Teams	17 – 21 MAR 2024	Istanbul
LDV 328	From STEM to STEAM Education: a New Learning Approach	24 – 28 MAR 2024	Sharm El Sheikh
LDV 344	Tokkatsu The Japanese Educational Model of Holistic Education	31 MAR – 04 APR 2024	Cairo
LDV 330	Effective Instructional Design Strategies for Training in Education	07 – 11 APR 2024	Istanbul
LDV 346	Best School Experience : Strategies and Skills for Teachers	14 – 18 APR 2024	Dubai
LDV 220	Discover the 7Cs: Learning for Life (and Work) in the 21st Century	21 – 25 APR 2024	Madrid
LDV 222	Effective Training Features	28 APR – 02 MAY 2024	London
LDV 224	A Project Management System for a Better Quality of Teaching	05 – 09 MAY 2024	Istanbul
LDV 226	Choice, Competence and Creative Thinking in the Primary Classroom	12 – 16 MAY 2024	Istanbul
LDV 228	Effective Teaching Certificate (ETC)	19 – 23 MAY 2024	Barcelona
LDV 230	The Best Social Media and Web Solutions for your Classroom	26 – 30 MAY 2024	Austria
LDV 232	Happy Schools: Positive Education for Well-Being and Life-Skills Development	02 – 06 JUNE 2024	Jeddah
LDV 234	Competency Based Training	09 – 13 JUNE 2024	Amsterdam
LDV 236	Classroom Management Solutions for Teachers: New Methodologies, Effective Motivation, Cooperation and Evaluation Strategies	16 – 20 JUNE 2024	Riyadh
LDV 238	Successful Strategies for Teaching Students with Special Needs in Every Classroom	23 – 27 JUNE 2024	Sharm El Sheikh
LDV 240	Leadership and Management in Schools	30 JUNE – 04 JULY 2024	Paris
LDV 242	Understanding Multiple Intelligence for Higher Learning Performance	07 – 11 JULY 2024	Kuala Lumpur
LDV 244	Excellence Journey of Universities in the 21st Century	14 – 18 JULY 2024	Madrid
LDV 246	School Innovation: A New Mindset for Teachers and Students	21 – 25 JULY 2024	Istanbul
LDV 248	Operations Manager Skills in Higher Education Institutions	28 JULY – 01 AUG 2024	London

LDV 250	Innovation and Creativity in Education	04 – 08 AUG 2024	Istanbul
LDV 252	Team Building for School: Play and Fun, Building Educators' Communities	11 – 15 AUG 2024	Amsterdam
LDV 254	Online Training Skills for Trainers, Teachers and Instructors	18 – 22 AUG 2024	Cairo
LDV 256	Knowledge Management - How to Create an Effective Learning Organization	25 – 29 AUG 2024	Kuala Lumpur
LDV 258	Montessori, Reggio Emilia System and Contemporary Approaches to Pre-School Education	01 – 05 SEP 2024	Dubai
LDV 260	Mastering Learning Styles for Enhanced Teaching	08 – 12 SEP 2024	Cairo
LDV 262	Training of Trainers (TOT)	15 – 19 SEP 2024	London
LDV 264	21st Century Skills for Teachers and Students	22 – 26 SEP 2024	Barcelona
LDV 266	Conflict Management, Emotional Intelligence and Bullying Prevention	29 SEP – 03 OCT 2024	Istanbul
LDV 269	Classroom Debates: Turn Them Into an Effective Teaching Tool	06 – 10 OCT 2024	Dubai
LDV 270	Coaching and Mentoring to Support Teachers	13 – 17 OCT 2024	Austria
LDV 272	Effective and Interactive Teaching	20 – 24 OCT 2024	Istanbul
LDV 274	Drama Techniques: Developing Self-Expression, Communication and Social Skills for All Students	27 – 31 OCT 2024	Amsterdam
LDV 276	Game-Based Learning and Gamification in the Classroom	03 – 07 NOV 2024	Jeddah
LDV 278	Competences and Awareness for a Multicultural Classroom	10 – 14 NOV 2024	Austria
LDV 280	CLIL and PBL to Improve Student Engagement	17 – 21 NOV 2024	Kuala Lumpur
LDV 282	Leaders as Learners: Meeting the Needs of your Staff and Students	24 – 28 NOV 2024	Cairo
LDV 284	Dyslexia and Inclusive Language Teaching	01 – 05 DEC 2024	Istanbul
LDV 286	Brain-Based Learning: Understand How Students Really Learn	08 – 12 DEC 2024	Istanbul
LDV 288	Flipped Classroom	15 – 19 DEC 2024	Istanbul
LDV 290	Empowered Teachers: Rediscover Your Motivation and Energy	22 – 26 DEC 2024	Sharm El Sheikh
LDV 292	Embedding Creativity into the Curriculum	29 DEC – 02 JAN 2025	Cairo



Training Courses

Municipality Services and Local Governance

www.DiscoveryTools.org

Municipality Services and Local Governance

Code	Course Title	Date	Venue
MSL 266	Energy Saving Methodologies and Technologies	01 – 05 JAN 2024	Istanbul
MSL 270	Municipality Services Delivery and Local Governance	07 – 11 JAN 2024	Jeddah
MSL 268	Smart City Mobility Applications	14 – 18 JAN 2024	Istanbul
MSL 272	Water Treatment Systems and Technologies	21 – 25 JAN 2024	Austria
MSL 178	Managing Industrial Pollution and Disposal	28 JAN – 01 FEB 2024	Cairo
MSL 180	Gas Distribution Systems	04 – 08 FEB 2024	Riyadh
MSL 182	Municipal Development Program (MDP)	11 – 15 FEB 2024	Dubai
MSL 184	Recreational Parks and Services	18 – 22 FEB 2024	London
MSL 186	Strategic Planning for Municipalities	25 – 29 FEB 2024	London
MSL 188	Public Sector Innovation and Smart Cities	03 – 07 MAR 2024	Sharm El Sheikh
MSL 190	Sustainable Communities and Citizen Engagement	10 – 14 MAR 2024	Istanbul
MSL 192	Inspection and Maintenance of Roadways	17 – 21 MAR 2024	Paris
MSL 194	Waste Collection and Disposal	24 – 28 MAR 2024	Austria
MSL 196	Strategic Community Relations	31 MAR – 04 APR 2024	Dubai
MSL 198	Water Distribution Systems	07 – 11 APR 2024	Amsterdam
MSL 200	Megaproject Management in Traffic Engineering	14 – 18 APR 2024	Istanbul
MSL 202	Electricity Distribution Systems Design and Installation	21 – 25 APR 2024	Sharm El Sheikh
MSL 204	Land Utilization Planning	28 APR – 02 MAY 2024	Cairo
MSL 206	Geospatial (GIS) Technology Applications for Smart Cities	05 – 09 MAY 2024	Paris
MSL 208	Road Asset Management	12 – 16 MAY 2024	Istanbul
MSL 210	Open Government and Open Government Data	19 – 23 MAY 2024	Istanbul
MSL 212	Industrial Waste Water Treatment	26 – 30 MAY 2024	Istanbul

MSL 214	Traffic Project - From Idea to Construction	02 – 06 JUNE 2024	Istanbul
MSL 216	Water and Waste Water Treatment Principles	09 – 13 JUNE 2024	Sharm El Sheikh
MSL 218	Sustainable Urban Development	16 – 20 JUNE 2024	Cairo
MSL 220	Advanced Public Administration	23 – 27 JUNE 2024	Istanbul
MSL 222	Road and Infrastructure Maintenance	30 JUNE – 04 JULY 2024	Dubai
MSL 224	Municipal (Sewage) Waste Water Treatment	07 – 11 JULY 2024	Madrid
MSL 226	Intelligent Transportation Systems	14 – 18 JULY 2024	London
MSL 228	Public Buildings Engineering Orientation Programme	21 – 25 JULY 2024	Istanbul
MSL 230	Road Geometric Design	28 JULY – 01 AUG 2024	Istanbul
MSL 232	Waste Management	04 – 08 AUG 2024	Barcelona
MSL 234	Advanced Intelligent Transportation Systems	11 – 15 AUG 2024	Austria
MSL 236	Drainage and Sewerage Network System	18 – 22 AUG 2024	Jeddah
MSL 238	Intelligent Transportation Systems Architecture, Engineering Processes and Standards	25 – 29 AUG 2024	Amsterdam
MSL 240	Geographic Information Systems (GIS) Applications in Transportation Systems Engineering and Planning	01 – 05 SEP 2024	Riyadh
MSL 242	Election Campaign - Services oriented Approach (Municipality Services)	08 – 12 SEP 2024	Sharm El Sheikh
MSL 244	Smart Cities: Methodology and Guidelines	15 – 19 SEP 2024	Paris
MSL 246	Community Service Fundamentals	22 – 26 SEP 2024	Kuala Lumpur
MSL 248	Analysis of The Problems of Urban Management and Methods of Treatment	29 SEP – 03 OCT 2024	Madrid
MSL 250	The Challenges of Financing and Investment Opportunities in The Municipal Work	06 – 10 OCT 2024	Istanbul
MSL 252	The Role of The Media Committee in The Elected Municipal Council	13 – 17 OCT 2024	London
MSL 254	Municipalities's Role in Local Development	20 – 24 OCT 2024	Istanbul
MSL 256	Planning and Control Tools in The Municipal Work	27 – 31 OCT 2024	Amsterdam
MSL 258	The Establishment of an Electronic Forum For The Employees of E-municipalities	03 – 07 NOV 2024	Cairo



MSL 260	The Most Important Problems of Municipal Councils and Methods of Treatment	10 – 14 NOV 2024	Kuala Lumpur
MSL 262	The Best Global Practices to Reach The Level of Integrated E-municipality Services	17 – 21 NOV 2024	Dubai
MSL 264	Urban Planning Systems and Guidelines	24 – 28 NOV 2024	Cairo
MSL 266	Energy Saving Methodologies and Technologies	01 – 05 DEC 2024	London
MSL 270	Municipality Services Delivery and Local Governance	08 – 12 DEC 2024	Barcelona
MSL 268	Smart City Mobility Applications	15 – 19 DEC 2024	Istanbul
MSL 272	Water Treatment Systems and Technologies	22 – 26 DEC 2024	Dubai
MSL 178	Managing Industrial Pollution and Disposal	29 DEC – 02 JAN 2025	Austria



Training Courses

Quality and Productivity

www.DiscoveryTools.org

Quality and Productivity

Code	Course Title	Date	Venue
QUP 236	EFQM - Journey to Excellence	01 – 05 JAN 2024	Istanbul
QUP 244	Total Quality Management (TQM)	01 – 05 JAN 2024	Jeddah
QUP 240	Construction Quality Control On Site	07 – 11 JAN 2024	Istanbul
QUP 238	Introduction to Quality Engineering	14 – 18 JAN 2024	Austria
QUP 140	Certified Quality Management Professional	21 – 25 JAN 2024	Cairo
QUP 142	Improving Productivity through Quality and Cost Reduction	28 JAN – 01 FEB 2024	Riyadh
QUP 144	Certified Six Sigma Yellow Belt	04 – 08 FEB 2024	Dubai
QUP 146	Process Management - Mapping and Improvement	11 – 15 FEB 2024	London
QUP 148	Lean Tools: Waste Elimination, Cycle Time Reduction and Kaizen	18 – 22 FEB 2024	London
QUP 150	Quality Management Essentials	25 – 29 FEB 2024	Sharm El Sheikh
QUP 152	ISO 14001 Environmental Management System (EMS)	03 – 07 MAR 2024	Istanbul
QUP 154	Simplification of Work Processes and Procedures	10 – 14 MAR 2024	Paris
QUP 156	Lean Thinking: A Strategy for Operational Excellence	17 – 21 MAR 2024	Austria
QUP 158	Strategic Quality Management	24 – 28 MAR 2024	Dubai
QUP 160	ISO 9001 Quality Management System (QMS)	31 MAR – 04 APR 2024	Amsterdam
QUP 162	Total Quality Management - Tool Box for Continual Improvement	07 – 11 APR 2024	Istanbul
QUP 164	ISO 18001 Occupational Health and Safety Management	14 – 18 APR 2024	Sharm El Sheikh
QUP 166	Understanding and Implementing Six Sigma	21 – 25 APR 2024	Cairo
QUP 168	Certified Manager of Quality - Organizational Excellence Refresher	28 APR – 02 MAY 2024	Paris
QUP 170	Quality Assurance in Practice	05 – 09 MAY 2024	Istanbul
QUP 172	ISO 27001 Information Security Management System (ISMS)	12 – 16 MAY 2024	Istanbul

QUP 174	ISO 50001: Energy Management Systems	19 – 23 MAY 2024	Istanbul
QUP 176	ISO 22301 Business Continuity Management System	26 – 30 MAY 2024	Istanbul
QUP 178	Approved Lean Six Sigma Green Belt	02 – 06 JUNE 2024	Sharm El Sheikh
QUP 180	ISO 31000: Lead Risk Manager	09 – 13 JUNE 2024	Cairo
QUP 182	EFQM - Leaders for Excellence	16 – 20 JUNE 2024	Istanbul
QUP 184	Quality Control and Conformity Declaration According to the ISO/IEC 17025 Standard	23 – 27 JUNE 2024	Dubai
QUP 186	Auditing Oil and Gas Industry Quality Management Systems	30 JUNE – 04 JULY 2024	Madrid
QUP 188	ISO 17025 Laboratory Management System	07 – 11 JULY 2024	London
QUP 190	QMS Audit and IFRS for Oil and Gas Industry	14 – 18 JULY 2024	Istanbul
QUP 192	ISO 27005 Information Security Risk Management	21 – 25 JULY 2024	Istanbul
QUP 194	Applying Statistical Process Control (SPC), Process and Performance Capability and 7 Quality Control Tools	28 JULY – 01 AUG 2024	Barcelona
QUP 196	Quality Assurance and Control	04 – 08 AUG 2024	Austria
QUP 198	ISO 27031 IT Disaster Recovery and Business Continuity Management	11 – 15 AUG 2024	Jeddah
QUP 200	Essentials of Quality Assurance	18 – 22 AUG 2024	Amsterdam
QUP 202	Business Improvement and Quality Techniques	25 – 29 AUG 2024	Riyadh
QUP 204	ISO 19011 Guidelines for Auditing Management System	01 – 05 SEP 2024	Sharm El Sheikh
QUP 206	Quality Assurance and Management System	08 – 12 SEP 2024	Paris
QUP 208	Business Continuity, Auditing Plans Using ISO 22301	15 – 19 SEP 2024	Kuala Lumpur
QUP 210	ISO 22000 Food Safety Management System	22 – 26 SEP 2024	Madrid
QUP 212	ISO 14971: Risk Management of Medical Devices	29 SEP – 03 OCT 2024	Istanbul
QUP 214	ISO 20001 IT Services Management System	06 – 10 OCT 2024	London
QUP 216	ISO 55001 Asset Management Standards	13 – 17 OCT 2024	Istanbul
QUP 218	ISO 13485 Management System for Medical Devices	20 – 24 OCT 2024	Amsterdam



QUP 220	ISO 17025 Testing and calibration laboratories	27 – 31 OCT 2024	Cairo
QUP 222	ISO 21001 Educational Organizations Management Systems	03 – 07 NOV 2024	Kuala Lumpur
QUP 224	Certified Quality Engineer	10 – 14 NOV 2024	Dubai
QUP 226	External Quality Assurance (EQA)	17 – 21 NOV 2024	Cairo
QUP 228	Basic Food Hygiene Certification	24 – 28 NOV 2024	London
QUP 230	Certified Quality Inspector (CQI)	01 – 05 DEC 2024	Barcelona
QUP 232	5S Continuous Improvement System	08 – 12 DEC 2024	Istanbul
QUP 234	Work Simplification	15 – 19 DEC 2024	Dubai
QUP 242	ISO 9001 Lead Auditor	22 – 26 DEC 2024	Austria
QUP 246	ISO 9001 Training Course	29 DEC – 02 JAN 2025	Istanbul



Training Courses

Health, Safety, Security and Environment

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Health, Safety, Security and Environment

Code	Course Title	Date	Venue
HSE 504	Advanced HSSE Principles and Practices	01 – 05 JAN 2024	Istanbul
HSE 562	Accident Investigation and Reporting Certification	01 – 05 JAN 2024	Jeddah
HSE 534	Safety Audit and Safety Inspection	07 – 11 JAN 2024	Istanbul
HSE 570	Advanced Security Management	07 – 11 JAN 2024	Austria
HSE 506	Hazardous Waste Management and Pollution Control	14 – 18 JAN 2024	Cairo
HSE 564	Air Pollution Control and Modeling in Petrochemical Industry	14 – 18 JAN 2024	Riyadh
HSE 536	Managing Security Risks in the Oil and Gas Industry	21 – 25 JAN 2024	Dubai
HSE 572	Certified HSE Manager	21 – 25 JAN 2024	London
HSE 508	Alarm Detection Security Systems	28 JAN – 01 FEB 2024	London
HSE 566	Certified Occupational Health and Safety at Rigs OHSAR	28 JAN – 01 FEB 2024	Sharm El Sheikh
HSE 538	Nebosh Oil and Gas	04 – 08 FEB 2024	Istanbul
HSE 574	Chemical Dosing Package	04 – 08 FEB 2024	Paris
HSE 510	Advanced Risk, Reliability and Safety Management Techniques	11 – 15 FEB 2024	Austria
HSE 568	NEBOSH HSE Certificate In Process Safety Management	11 – 15 FEB 2024	Dubai
HSE 540	QHSE (Quality, Health, Safety and Environment)	18 – 22 FEB 2024	Amsterdam
HSE 480	Healthcare Hazard Control and Safety Management	18 – 22 FEB 2024	Istanbul
HSE 512	Mini MBA for HSE Professionals	25 – 29 FEB 2024	Sharm El Sheikh
HSE 482	Safety Technology and Risk Management	25 – 29 FEB 2024	Cairo
HSE 542	Industrial Impact on Environment	03 – 07 MAR 2024	Paris
HSE 484	Developing and Sustaining an Effective Safety Culture	03 – 07 MAR 2024	Istanbul
HSE 514	Design and Operation of a Safety Instrumented System (SIS)	10 – 14 MAR 2024	Istanbul

HSE 486	Safety Audit and Site Inspection	10 – 14 MAR 2024	Istanbul
HSE 544	Marine Navigation and IALA Maritime Buoyage System	17 – 21 MAR 2024	Istanbul
HSE 488	Advanced Safety Leadership	17 – 21 MAR 2024	Sharm El Sheikh
HSE 516	Occupational Safety and Health Administration (OSHA)	24 – 28 MAR 2024	Cairo
HSE 490	Road Safety Audits and Inspections	24 – 28 MAR 2024	Istanbul
HSE 546	Workplace Health and Safety	31 MAR – 04 APR 2024	Dubai
HSE 492	Conducting Security Surveys and Assessments	31 MAR – 04 APR 2024	Madrid
HSE 518	Developing an Effective Safety Culture	07 – 11 APR 2024	London
HSE 494	Construction HSE Hazards	07 – 11 APR 2024	Istanbul
HSE 548	Process Safety Management (PSM)	14 – 18 APR 2024	Istanbul
HSE 496	Asset Integrity Management for the Petroleum Industry	14 – 18 APR 2024	Barcelona
HSE 520	Emergency Response Planning (ERP) : Crisis Management for Hazardous Environments	21 – 25 APR 2024	Austria
HSE 498	Crowd Management and Control	21 – 25 APR 2024	Jeddah
HSE 550	Radiation Safety Officer	28 APR – 02 MAY 2024	Amsterdam
HSE 500	Waste Management: A Modern and Sustainable Approach	28 APR – 02 MAY 2024	Riyadh
HSE 522	Environmental Monitoring and Modelling - Environmental Management Systems	05 – 09 MAY 2024	Sharm El Sheikh
HSE 502	Supervising Security Operations	05 – 09 MAY 2024	Paris
HSE 552	HAZMAT and HAZWOPER	12 – 16 MAY 2024	Kuala Lumpur
HSE 524	The Core Concepts of Occupational Ergonomics	19 – 23 MAY 2024	Madrid
HSE 554	OHSAS 18001 Occupational Health and Safety Management	26 – 30 MAY 2024	Istanbul
HSE 526	Fire - Gas Detection and Monitoring Systems	02 – 06 JUNE 2024	London
HSE 556	HAZOP and Process Hazard Analysis (PHA) Leader	09 – 13 JUNE 2024	Istanbul
HSE 528	Security Management, Planning and Asset Protection with Integrated Security Solutions	16 – 20 JUNE 2024	Amsterdam
HSE 558	Marine Safety	23 – 27 JUNE 2024	Cairo
HSE 530	Food Safety Management Systems	30 JUNE – 04 JULY 2024	Istanbul

HSE 560	Risk Assessment and Incident Investigation	07 – 11 JULY 2024	Dubai
HSE 532	Health Services Management for Public Healthcare Programs	14 – 18 JULY 2024	Cairo
HSE 432	Balanced Management of Corporate Security	21 – 25 JULY 2024	London
HSE 434	Information Systems in Healthcare Management	28 JULY – 01 AUG 2024	Barcelona
HSE 436	Strategic Crisis Management and Major Emergency Response	04 – 08 AUG 2024	Istanbul
HSE 438	Fire Alarm Systems	11 – 15 AUG 2024	Dubai
HSE 440	Building and Facilities Security Guard Officer Training	18 – 22 AUG 2024	Austria
HSE 442	Principles of Fire and Explosion Hazard Management	25 – 29 AUG 2024	Istanbul
HSE 444	Warehouse Safety Procedures and Safety Handling	01 – 05 SEP 2024	Jeddah
HSE 446	Radiation Safety - Safely Working with Radioactive Materials	08 – 12 SEP 2024	Istanbul
HSE 448	Core Concepts in Industrial Hygiene	15 – 19 SEP 2024	Austria
HSE 450	Risk Based Process Safety Management (RBPS)	22 – 26 SEP 2024	Cairo
HSE 452	Safety and Protection of Corporate Facilities	29 SEP – 03 OCT 2024	Riyadh
HSE 454	Firefighting and Emergency Evacuation	06 – 10 OCT 2024	Dubai
HSE 456	Safety Management Best Practices	13 – 17 OCT 2024	London
HSE 458	Safety Engineering and Hazard Control	20 – 24 OCT 2024	London
HSE 460	Advanced Health and Safety Management	27 – 31 OCT 2024	Istanbul
HSE 462	Safety in Process Equipment Design and Operation	03 – 07 NOV 2024	Istanbul
HSE 464	Contractor Safety Management (CSM)	10 – 14 NOV 2024	Paris
HSE 466	Safety Leadership in the Oil and Gas Industry	17 – 21 NOV 2024	Austria
HSE 468	Risk Assessments, Methods Statements and Quality Plans	24 – 28 NOV 2024	Dubai
HSE 470	Safety Management Systems (SMS)	01 – 05 DEC 2024	Amsterdam
HSE 472	Advanced Process HAZOP	08 – 12 DEC 2024	Istanbul
HSE 474	Security Management Safety and Protection of Corporate Facilities	15 – 19 DEC 2024	Sharm El Sheikh
HSE 476	Incident and Crisis Response Communication Skills	22 – 26 DEC 2024	Cairo



HSE 478	Principles of Radiation Protection	29 DEC – 02 JAN 2025	Paris
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Training Courses

Hospital Management and Healthcare

www.DiscoveryTools.org

Hospital Management and Healthcare

Code	Course Title	Date	Venue
HMS 398	Hospital Management Fundamentals	01 – 05 JAN 2024	Istanbul
HMS 392	Clinical Research Methodologies	01 – 05 JAN 2024	Jeddah
HMS 412	Value Management for Healthcare Organizations	07 – 11 JAN 2024	Istanbul
HMS 394	Fundamentals of Medical Billing and Coding	07 – 11 JAN 2024	Austria
HMS 400	Introduction to Pharmacokinetics	14 – 18 JAN 2024	Cairo
HMS 396	Smart City: Mobile Health Technologies	14 – 18 JAN 2024	Riyadh
HMS 414	Marketing, Advertising and Promotion of Pharmaceuticals and Medical Devices	21 – 25 JAN 2024	Dubai
HMS 402	The Excellence for Healthcare Professionals	28 JAN – 01 FEB 2024	London
HMS 416	Good Pharmacovigilance Practice	04 – 08 FEB 2024	London
HMS 404	Creative Problem Solving and Decision Making for Healthcare Environmental and Hospitality Services	11 – 15 FEB 2024	Sharm El Sheikh
HMS 418	Basic Life Support for Healthcare Providers (CPR)	18 – 22 FEB 2024	Istanbul
HMS 406	Anti-counterfeit in Pharmaceutical Industry	25 – 29 FEB 2024	Paris
HMS 420	Principles of Pharmacoeconomics	03 – 07 MAR 2024	Austria
HMS 408	Advanced Health Innovation Management Program	10 – 14 MAR 2024	Dubai
HMS 422	Healthcare Management Master Class	17 – 21 MAR 2024	Amsterdam
HMS 410	Medical Inventory Management	24 – 28 MAR 2024	Istanbul
HMS 424	Healthcare Hazard Control and Safety Management	31 MAR – 04 APR 2024	Sharm El Sheikh
HMS 314	Healthcare Strategic Management Skills	07 – 11 APR 2024	Cairo
HMS 316	Ethical and Regulatory Considerations in Clinical Research	14 – 18 APR 2024	Paris
HMS 318	Healthcare Management and Operations	21 – 25 APR 2024	Istanbul
HMS 320	Managing Healthcare Outcomes	28 APR – 02 MAY 2024	Istanbul
HMS 322	Healthcare Financial Management	05 – 09 MAY 2024	Istanbul

HMS 324	The Complete Course on Health Policy	12 – 16 MAY 2024	Istanbul
HMS 326	Healthcare Strategy and Innovation	19 – 23 MAY 2024	Sharm El Sheikh
HMS 328	Human Resource Management for Healthcare Professionals	26 – 30 MAY 2024	Cairo
HMS 330	The Successful Healthcare Supervisor	02 – 06 JUNE 2024	Istanbul
HMS 332	Healthcare Procurement and Supply Chain Management	09 – 13 JUNE 2024	Dubai
HMS 334	The Complete Course on Healthcare Performance Improvement	16 – 20 JUNE 2024	Madrid
HMS 336	Healthcare Financial and Accounting Management Skills	23 – 27 JUNE 2024	London
HMS 338	Information Systems in Health Care Management	30 JUNE – 04 JULY 2024	Istanbul
HMS 340	Health Economics	07 – 11 JULY 2024	Istanbul
HMS 342	Leadership and Organisational Development in Healthcare	14 – 18 JULY 2024	Barcelona
HMS 344	Healthcare Supply Chain Management	21 – 25 JULY 2024	Austria
HMS 346	Leadership and Management in Healthcare	28 JULY – 01 AUG 2024	Jeddah
HMS 348	Effective Healthcare Marketing	04 – 08 AUG 2024	Amsterdam
HMS 350	Best Practices in Healthcare Performance Improvement	11 – 15 AUG 2024	Riyadh
HMS 352	Healthcare Insurance and Payment Systems	18 – 22 AUG 2024	Sharm El Sheikh
HMS 354	Healthcare Information Systems Management	25 – 29 AUG 2024	Paris
HMS 356	Overview of the Pharmaceutical Industry	01 – 05 SEP 2024	Kuala Lumpur
HMS 358	Lean Sigma Performance Improvement in Healthcare	08 – 12 SEP 2024	Madrid
HMS 360	Epidemiology with Biostatistics Component	15 – 19 SEP 2024	Istanbul
HMS 362	The Complete Course on Legal Aspects of Health Care	22 – 26 SEP 2024	London
HMS 364	Health Services Management for Public Healthcare Programs	29 SEP – 03 OCT 2024	Istanbul
HMS 366	Health Research and Dissertation	06 – 10 OCT 2024	Amsterdam
HMS 368	Elementary First Aid	13 – 17 OCT 2024	Cairo
HMS 370	Health Planning, Monitoring and Evaluation	20 – 24 OCT 2024	Istanbul



HMS 372	Medical Terminology	27 – 31 OCT 2024	Dubai
HMS 374	Chemical Substances Safe Handling and Storage, Hazards and Quality Assurance	03 – 07 NOV 2024	Cairo
HMS 376	Effective Medical Writing and Transcription	10 – 14 NOV 2024	London
HMS 378	Developing Patient Safety and Quality Care in Nursing	17 – 21 NOV 2024	Barcelona
HMS 380	Advanced Management of Medical Emergencies	24 – 28 NOV 2024	Istanbul
HMS 382	Infectious Diseases Medicine and Pandemic Control	01 – 05 DEC 2024	Dubai
HMS 384	Social Work Practice in Healthcare	08 – 12 DEC 2024	Austria
HMS 386	Financial Management for Health Institutions	15 – 19 DEC 2024	Istanbul
HMS 388	Handling Medical Emergency and Cardiopulmonary Resuscitation (CPR)	22 – 26 DEC 2024	Jeddah
HMS 390	Clinical Research Compliance for Health Professionals	29 DEC – 02 JAN 2025	Istanbul



Training Courses

Oil and Gas

www.DiscoveryTools.org

Oil and Gas

Code	Course Title	Date	Venue
OGT 406	Applied Gas Chromatography	01 – 05 JAN 2024	Istanbul
OGT 522	3D Seismic Attributes for Reservoir Characterization	01 – 05 JAN 2024	Jeddah
OGT 456	Hot Tapping Gas Pipeline and Plugging Procedure in Petroleum Industry	07 – 11 JAN 2024	Istanbul
OGT 512	2D and 3D Seismic Interpretation	07 – 11 JAN 2024	Austria
OGT 408	Process Plant Optimization Technology and Continual Improvement	14 – 18 JAN 2024	Cairo
OGT 520	Advanced Artificial Lifting in Oil and Gas Industry	14 – 18 JAN 2024	Riyadh
OGT 458	Biostratigraphy and Sequence Stratigraphy in Oil and Petroleum Exploration	21 – 25 JAN 2024	Dubai
OGT 510	API 653: Inspection and repair of storage tanks	21 – 25 JAN 2024	London
OGT 410	Well Site Geologist Operations	28 JAN – 01 FEB 2024	London
OGT 518	Effective Government Relations for the Oil and Gas Sector	28 JAN – 01 FEB 2024	Sharm El Sheikh
OGT 460	Fundamentals of Joint Venture Accounting in the Oil and Gas	04 – 08 FEB 2024	Istanbul
OGT 508	Liquid and Gas Flow metering and Custody Measurement: Multiphase, Ultrasonic and Loss Control Training	04 – 08 FEB 2024	Paris
OGT 412	Cathodic Protection System in Oil and Gas Exploration Industry	11 – 15 FEB 2024	Austria
OGT 516	3D static geological model using petrel	11 – 15 FEB 2024	Dubai
OGT 462	Oil and Gas Financial Modelling: A Practical Approach	18 – 22 FEB 2024	Amsterdam
OGT 506	API 653 Tank Inspection, Repair Alteration and Reconstruction	18 – 22 FEB 2024	Istanbul
OGT 414	International Oil Supply, Transportation, Refining and Trade	25 – 29 FEB 2024	Sharm El Sheikh
OGT 514	Introduction to Coiled Tubing Operations	25 – 29 FEB 2024	Cairo
OGT 464	Delivering Successful Projects within the Oil and Gas Industry	03 – 07 MAR 2024	Paris
OGT 504	Special Core Analysis for Oil and Gas Professionals	03 – 07 MAR 2024	Istanbul

OGT 416	Applied Water Technology in Oil and Gas Production	10 – 14 MAR 2024	Istanbul
OGT 362	Subsurface Production Engineering and Artificial Lift System	10 – 14 MAR 2024	Istanbul
OGT 466	Mini MBA Oil and Gas and Energy Management	17 – 21 MAR 2024	Istanbul
OGT 364	Applied Reservoir Engineering	17 – 21 MAR 2024	Sharm El Sheikh
OGT 418	Commercial Contracts in Oil and Gas and Negotiation Skills	24 – 28 MAR 2024	Cairo
OGT 366	Progressing Cavity Pumps (PCP)	24 – 28 MAR 2024	Istanbul
OGT 468	Fundamentals of Well Log Interpretation Analysis and Formation Evaluation	31 MAR – 04 APR 2024	Dubai
OGT 368	Cash Calls in Oil and Gas Venture Operations	31 MAR – 04 APR 2024	Madrid
OGT 420	Due Diligence in Petroleum Business Development	07 – 11 APR 2024	London
OGT 370	Tank Farm Operations and Performance	07 – 11 APR 2024	Istanbul
OGT 470	Advanced Data Management for Oil and Gas Professionals	14 – 18 APR 2024	Istanbul
OGT 372	Oil and Gas Marine Terminals: Operations, Management and Safety in Accordance with International Standards	14 – 18 APR 2024	Barcelona
OGT 422	Basic Drilling Technology	21 – 25 APR 2024	Austria
OGT 374	Oil and Gas Contracts	21 – 25 APR 2024	Jeddah
OGT 472	Environmental impact of oil spills, H.S.E 187	28 APR – 02 MAY 2024	Amsterdam
OGT 376	Global Energy Markets and Pricing	28 APR – 02 MAY 2024	Riyadh
OGT 424	Corrosion Control Oil and Gas Exploration Industry	05 – 09 MAY 2024	Sharm El Sheikh
OGT 378	Fundamentals of Exploration and Production	05 – 09 MAY 2024	Paris
OGT 474	Oil Field Exploration and Evaluation	12 – 16 MAY 2024	Kuala Lumpur
OGT 380	Advanced Integrated Production Systems Modeling	12 – 16 MAY 2024	Madrid
OGT 426	Developing Project Strategy in the Oil and Gas Industry	19 – 23 MAY 2024	Istanbul
OGT 382	Amine Gas Sweetening and Sulfur Recovery	19 – 23 MAY 2024	London
OGT 476	Oil Well Stimulation Techniques, Methods and Vessel Specification	26 – 30 MAY 2024	Istanbul

OGT 384	Loading Master for Oil, LNG, Gas and Petrochemical Terminals	26 – 30 MAY 2024	Amsterdam
OGT 428	Best Practices of Enhanced Oil Recovery (EOR) Projects	02 – 06 JUNE 2024	Cairo
OGT 386	Advanced Seismic Data Acquisition and Processing	02 – 06 JUNE 2024	Istanbul
OGT 478	Oil Well Plug and Abandonment (P&A) Engineering, Procedures, Guidelines and Management	09 – 13 JUNE 2024	Dubai
OGT 390	Petroleum Project Economics and Risk Analysis	09 – 13 JUNE 2024	Cairo
OGT 430	Essential Skills for Oil and Gas Managers and Supervisors	16 – 20 JUNE 2024	London
OGT 388	Offshore Oil Rig	16 – 20 JUNE 2024	Barcelona
OGT 480	Hydrotreating and Hydrocracking Petroleum Refining Process	23 – 27 JUNE 2024	Istanbul
OGT 392	Petroleum Refining-Production Planning, Scheduling and Yield Optimization	23 – 27 JUNE 2024	Dubai
OGT 432	Flow Measurement and Custody Transfer	30 JUNE – 04 JULY 2024	Austria
OGT 394	Applied Biostratigraphy in Oil Exploration and Development	30 JUNE – 04 JULY 2024	Istanbul
OGT 482	Digital Transformation in Downstream Oil and Gas	07 – 11 JULY 2024	Jeddah
OGT 396	Process Plant Optimization, Revamping and Debottlenecking	07 – 11 JULY 2024	Istanbul
OGT 434	Carbonate Reservoirs and Seismic Characterization	14 – 18 JULY 2024	Austria
OGT 398	Advanced Industrial Gases and ASU Cryogenics	14 – 18 JULY 2024	Cairo
OGT 484	FPSO Vessel, Ship & Tanker: Design, Engineering and Operators in Oil and Gas	21 – 25 JULY 2024	Riyadh
OGT 400	Forecasting the Prices of Crude-Oil, Natural-Gas and Refined Products	21 – 25 JULY 2024	Dubai
OGT 436	Financial Modelling and Petroleum Project Economics	28 JULY – 01 AUG 2024	London
OGT 402	Production Planning and Scheduling in Petroleum Refineries	28 JULY – 01 AUG 2024	London
OGT 486	Best Practices in Petroleum Storage Depot Operations	04 – 08 AUG 2024	Istanbul
OGT 404	Understanding Energy Contracts	04 – 08 AUG 2024	Istanbul
OGT 438	Global Upstream Oil and Gas Operations	11 – 15 AUG 2024	Paris

OGT 340	Waterflooding in Oil and Gas	11 – 15 AUG 2024	Austria
OGT 488	Safety for Ports and Oil and Gas Industry + Fluid Mechanics	18 – 22 AUG 2024	Dubai
OGT 342	Gas Lift Design, Operation and Troubleshooting	18 – 22 AUG 2024	Amsterdam
OGT 440	Asset Integrity Management for Marine Terminal Storage Tanks	25 – 29 AUG 2024	Istanbul
OGT 344	Stratigraphy Sequence: Principles, Geological Correlation and Seismic Stratigraphy Analysis	25 – 29 AUG 2024	Sharm El Sheikh
OGT 490	Plugging and Abandonment of Oil and Gas Wells	01 – 05 SEP 2024	Cairo
OGT 346	Heavy Oil Gathering and Transport System (Oil Movement)	01 – 05 SEP 2024	Paris
OGT 442	Gas and Liquid Chromatography and Troubleshooting	08 – 12 SEP 2024	Istanbul
OGT 348	Marine Loading Arm, Terminal Operating and Management System	08 – 12 SEP 2024	Jeddah
OGT 492	Mini MBA: Oil and Gas and Energy Management	15 – 19 SEP 2024	Istanbul
OGT 350	Oil and Gas Accounting and Performance Measurement	15 – 19 SEP 2024	Austria
OGT 444	Upstream Production for Oil and Gas	22 – 26 SEP 2024	Cairo
OGT 352	Refinery Process Yields Optimisation	22 – 26 SEP 2024	Riyadh
OGT 494	Formation Evaluation (EIAN and Quanti ELAN)	29 SEP – 03 OCT 2024	Dubai
OGT 354	Global Downstream Oil and Gas Operations	29 SEP – 03 OCT 2024	London
OGT 446	Carbonated Fracture and Petrophysics	06 – 10 OCT 2024	London
OGT 356	SIMOPS (Simultaneous Operations) Procedure in Oil and Gas	06 – 10 OCT 2024	Sharm El Sheikh
OGT 496	Petroleum Economics and Portfolio Management	13 – 17 OCT 2024	Istanbul
OGT 358	Safety, Hazards and Risk Assessment at Onshore and Offshore	13 – 17 OCT 2024	Paris
OGT 448	Hydrocracking and Hydrotreating Process Technology	20 – 24 OCT 2024	Austria
OGT 360	Offshore Oil and Gas Engineering Certification	20 – 24 OCT 2024	Dubai
OGT 498	SIMOPS (Simultaneous Operations) for Onshore and Offshore Facilities	27 – 31 OCT 2024	Amsterdam
OGT 530	Clastic Sedimentology Characterization	27 – 31 OCT 2024	Istanbul



OGT 450	Exploration Valuation and Decision Analysis	03 – 07 NOV 2024	Sharm El Sheikh
OGT 324	Clean Fuel Project, Standard and Technology	03 – 07 NOV 2024	Cairo
OGT 500	Special Core Analysis Course for Oil and Gas Professionals	10 – 14 NOV 2024	Paris
OGT 338	Managing Project Risks in the Oil and Gas Industry	10 – 14 NOV 2024	Istanbul
OGT 452	Crude Oil and Refined Products Sales, Marketing, Trading and Risk	17 – 21 NOV 2024	Istanbul
OGT 336	Best Practice in Surface Production Operations Management	17 – 21 NOV 2024	Istanbul
OGT 502	PVT (Pressure-Volume-Temperature) Properties Analysis of Gas Reservoir Fluids	24 – 28 NOV 2024	Istanbul
OGT 334	Directional and Horizontal Drilling	24 – 28 NOV 2024	Sharm El Sheikh
OGT 454	International Oil and Gas Business Management	01 – 05 DEC 2024	Cairo
OGT 330	Strategic Management in the Oil and Gas Business	01 – 05 DEC 2024	Istanbul
OGT 316	Fluvial Sedimentation : Principles and Application	08 – 12 DEC 2024	Dubai
OGT 332	Global Oil and Gas Management	08 – 12 DEC 2024	Madrid
OGT 318	Coiled Tubing Operations	15 – 19 DEC 2024	London
OGT 326	International Petroleum Management	15 – 19 DEC 2024	Istanbul
OGT 320	Masterclass in Subsea and Pipeline Engineering	22 – 26 DEC 2024	Istanbul
OGT 328	LNG Terminal and Terminal Process Operations	22 – 26 DEC 2024	Barcelona
OGT 322	Operation, Diagnostics and Maintenance of Equipment for Oil and Gas Production	29 DEC – 02 JAN 2025	Austria



Training Courses

Maintenance Engineering

www.DiscoveryTools.org

Maintenance Engineering

Code	Course Title	Date	Venue
MET 362	Optimising Equipment Maintenance and Replacement Decisions	01 – 05 JAN 2024	Istanbul
MET 472	UPS Systems and Battery Chargers Maintenance and Troubleshooting	01 – 05 JAN 2024	Jeddah
MET 414	Diesel Engine Maintenance and Repair	07 – 11 JAN 2024	Istanbul
MET 476	Pumps, Compressors and Valves Maintenance	07 – 11 JAN 2024	Austria
MET 364	Certified Maintenance and Reliability Professional (CMRP) Preparation	14 – 18 JAN 2024	Cairo
MET 470	Pumps and Compressors Operation, Maintenance and Troubleshooting	14 – 18 JAN 2024	Riyadh
MET 416	Maintenance Audit and Site Inspection	21 – 25 JAN 2024	Dubai
MET 474	A Complete Guide to Instrumentation for Non-Instrumentation People	21 – 25 JAN 2024	London
MET 366	Economic and Technical Evaluations in Engineering and Maintenance Projects	28 JAN – 01 FEB 2024	London
MET 468	Heating Ventilation and Air-Conditioning (Hvac) System	28 JAN – 01 FEB 2024	Sharm El Sheikh
MET 418	Advanced Maintenance Management	04 – 08 FEB 2024	Istanbul
MET 358	Oil and Gas Predictive Maintenance and Reliability Centered Maintenance of Plant	04 – 08 FEB 2024	Paris
MET 368	Cost Effective Maintenance Management	11 – 15 FEB 2024	Austria
MET 352	Introduction to Asset Management	11 – 15 FEB 2024	Dubai
MET 420	Failure Mode Effect and Criticality Analysis (FMECA) and Risk Assessment for Maintenance Purposes	18 – 22 FEB 2024	Amsterdam
MET 356	Production Optimization and Artificial Lift System	18 – 22 FEB 2024	Istanbul
MET 370	Maintenance and Reliability Best Practices	25 – 29 FEB 2024	Sharm El Sheikh
MET 354	Risk Based Plant Inspection	25 – 29 FEB 2024	Cairo
MET 422	Predictive Maintenance Technologies	03 – 07 MAR 2024	Paris
MET 466	Mini MBA: Maintenance Management and Technology	03 – 07 MAR 2024	Istanbul

MET 372	Optimizing Equipment Maintenance and Replacement	10 – 14 MAR 2024	Istanbul
MET 344	Advanced Generator Maintenance	10 – 14 MAR 2024	Istanbul
MET 424	Reliability Centered Maintenance Professional	17 – 21 MAR 2024	Istanbul
MET 346	Certified Maintenance Planner (CMP) Maintenance Planning, Scheduling and Work Control	17 – 21 MAR 2024	Sharm El Sheikh
MET 374	Maintenance Strategy Development and Cost Effective Implementation	24 – 28 MAR 2024	Cairo
MET 348	Process Equipment Fired Heaters, Air Coolers, Heat Exchangers, Piping, Pumps, Compressors and Process	24 – 28 MAR 2024	Istanbul
MET 426	Writing Effective Maintenance Procedures	31 MAR – 04 APR 2024	Dubai
MET 350	Certified Reliability Engineer	31 MAR – 04 APR 2024	Madrid
MET 376	Preventive and Predictive Maintenance Excellence	07 – 11 APR 2024	London
MET 428	Reducing Costs through Spares Optimization and Rationalisation	14 – 18 APR 2024	Istanbul
MET 378	Maintenance Contracting and Outsourcing	21 – 25 APR 2024	Istanbul
MET 430	Preventive Maintenance of HVAC	28 APR – 02 MAY 2024	Barcelona
MET 360	Certified Calibration Technician	05 – 09 MAY 2024	Austria
MET 432	Risk Based Strategies for Inspection and Maintenance	12 – 16 MAY 2024	Jeddah
MET 380	Machinery Failure, Vibration and Predictive Maintenance	19 – 23 MAY 2024	Amsterdam
MET 434	Reliability Centered Maintenance (RCM)	26 – 30 MAY 2024	Riyadh
MET 382	Effective Contractor Management in Maintenance and Technical Projects	02 – 06 JUNE 2024	Sharm El Sheikh
MET 436	Modern Maintenance Technologies	09 – 13 JUNE 2024	Paris
MET 384	Implementing Effective Preventive and Predictive Maintenance Programmes	16 – 20 JUNE 2024	Kuala Lumpur
MET 438	Managing Efficient Shutdowns and Turnarounds	23 – 27 JUNE 2024	Madrid
MET 386	Total Productive Maintenance (TPM)	30 JUNE – 04 JULY 2024	Istanbul
MET 440	Reducing Costs through Spares Optimisation and Rationalisation	07 – 11 JULY 2024	London
MET 388	Fundamentals of Asset Management	14 – 18 JULY 2024	Istanbul

MET 442	Pumps, Compressors and Turbines	21 – 25 JULY 2024	Amsterdam
MET 390	Decision Analysis for Operation and Maintenance Professionals	28 JULY – 01 AUG 2024	Cairo
MET 444	Centrifugal Compressor and Steam Turbine	04 – 08 AUG 2024	Istanbul
MET 392	Practical Methods for Optimizing Equipment Maintenance Strategies	11 – 15 AUG 2024	Dubai
MET 446	Understanding and Preventing Process Equipment Failures	18 – 22 AUG 2024	Cairo
MET 394	Operation, Diagnostics and Maintenance of Equipment for Oil and Gas Production	25 – 29 AUG 2024	London
MET 448	Maintenance Planning, Budgeting and Management	01 – 05 SEP 2024	Barcelona
MET 396	Building Preventive Maintenance of Facilities	08 – 12 SEP 2024	Istanbul
MET 450	Optimizing Maintenance Strategy and Practice	15 – 19 SEP 2024	Dubai
MET 398	Safety in Process Equipment Design and Operation	22 – 26 SEP 2024	Austria
MET 452	Asset Management and Mechanical Failure Analysis	29 SEP – 03 OCT 2024	Istanbul
MET 400	Maintenance Errors	06 – 10 OCT 2024	Jeddah
MET 454	Achieving CMMS Data Integrity	13 – 17 OCT 2024	Istanbul
MET 402	Maintenance Planning and Work Control in the Oil and Gas	20 – 24 OCT 2024	Austria
MET 456	Flow Measurement and Custody Transfer	27 – 31 OCT 2024	Cairo
MET 404	Root Cause Failure Analysis (RCFA) Masterclass	03 – 07 NOV 2024	Riyadh
MET 458	Fluid Flow and Heat Transfer in Industrial Applications	10 – 14 NOV 2024	Dubai
MET 406	Process Plant Optimization Technology and Continual Improvement	17 – 21 NOV 2024	London
MET 460	Managing Efficient Shutdowns and Turnarounds	24 – 28 NOV 2024	London
MET 408	The Complete Course on Maintenance Planning and Scheduling	01 – 05 DEC 2024	Istanbul
MET 462	Materials of Construction for Process Equipment and Piping Systems	08 – 12 DEC 2024	Istanbul
MET 410	Problem Solving and Decision Making Skills for Engineers and Technical Professionals	15 – 19 DEC 2024	Paris
MET 464	Practical Pump and Valve Technology	22 – 26 DEC 2024	Austria



MET 412	Rotating Equipment : Start-up, Operation, Maintenance and Troubleshooting	29 DEC – 02 JAN 2025	Dubai
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Training Courses

Construction and Civil Engineering

www.DiscoveryTools.org

Construction and Civil Engineering

Code	Course Title	Date	Venue
CCE 240	Advanced Materials and Technology in Concrete Industry	01 – 05 JAN 2024	Istanbul
CCE 220	Quality Assurance in Pavement Construction	01 – 05 JAN 2024	Jeddah
CCE 250	Construction Contracts Masterclass	07 – 11 JAN 2024	Istanbul
CCE 222	Project Construction Supervision Skills	07 – 11 JAN 2024	Austria
CCE 242	Advanced in Steel Work Design and Inspection	14 – 18 JAN 2024	Cairo
CCE 224	Rapid Earthquake Hazard Evaluation of Buildings	14 – 18 JAN 2024	Riyadh
CCE 252	Application of GIS in Construction Management	21 – 25 JAN 2024	Dubai
CCE 226	Quality Control and Assurance For Concrete and Steel Structure Projects	21 – 25 JAN 2024	London
CCE 244	Assessment of Defects In Concrete Structures and Evaluation of Safety of Concrete Infrastructure	28 JAN – 01 FEB 2024	London
CCE 230	Advanced Structural Steel Design based on AISC	28 JAN – 01 FEB 2024	Sharm El Sheikh
CCE 254	Advanced Concrete Technology	04 – 08 FEB 2024	Istanbul
CCE 228	Road Construction Materials and Construction Technologies	04 – 08 FEB 2024	Paris
CCE 246	International Construction Management	11 – 15 FEB 2024	Austria
CCE 232	Practical Application of Computers in Structural Engineering	11 – 15 FEB 2024	Dubai
CCE 256	Utility and Infrastructure Maintenance, Rehabilitation and Renovation For Civil Engineers	18 – 22 FEB 2024	Amsterdam
CCE 234	Structural Design For Non Structural Engineers	18 – 22 FEB 2024	Istanbul
CCE 248	AutoCad Civil 3D Land Development	25 – 29 FEB 2024	Sharm El Sheikh
CCE 236	Construction Project and Risk Management	25 – 29 FEB 2024	Cairo
CCE 258	Structural Steel Design (Pipe Rack, Shelters, Pipe Supports, Platforms and Ladders)	03 – 07 MAR 2024	Paris
CCE 238	Structural Renovation of Buildings	03 – 07 MAR 2024	Istanbul

CCE 102	Building and Facilities Maintenance Management	10 – 14 MAR 2024	Istanbul
CCE 192	Designing and Developing Smart Cities	10 – 14 MAR 2024	Istanbul
CCE 104	Bridge Construction and Maintenance	17 – 21 MAR 2024	Istanbul
CCE 194	Durability of Reinforced Concrete Structures Assessment and Repair	17 – 21 MAR 2024	Sharm El Sheikh
CCE 106	Dealing with Construction Insurance	24 – 28 MAR 2024	Cairo
CCE 196	Geographical and Mapping Information Management System	24 – 28 MAR 2024	Istanbul
CCE 108	Construction Management of Hydraulic Projects	31 MAR – 04 APR 2024	Dubai
CCE 198	Concrete Quality Control on Hot Climate	31 MAR – 04 APR 2024	Madrid
CCE 110	Advanced Construction Management, Site Operation and Supervising Multiple Projects	07 – 11 APR 2024	London
CCE 200	Engineering Materials For Buildings and Bridges	07 – 11 APR 2024	Istanbul
CCE 112	Construction HSE Hazards	14 – 18 APR 2024	Istanbul
CCE 202	Industrial Building Design (Blast Resistance and Resilient For Oil and Gas Field)	14 – 18 APR 2024	Barcelona
CCE 114	Building Finishes and Rehabilitation Works	21 – 25 APR 2024	Austria
CCE 204	Design of Hydraulic Infrastructures	21 – 25 APR 2024	Jeddah
CCE 116	Building Information Modelling (BIM) Fundamentals	28 APR – 02 MAY 2024	Amsterdam
CCE 206	Structural Analysis and Design For Concrete Buildings	28 APR – 02 MAY 2024	Riyadh
CCE 118	3D Structural Analysis and Design for Structural Steel Building	05 – 09 MAY 2024	Sharm El Sheikh
CCE 208	Inspection, Assessment and Repair of Concrete Structure	05 – 09 MAY 2024	Paris
CCE 120	Construction Risk Management	12 – 16 MAY 2024	Kuala Lumpur
CCE 210	Building Construction Works Inspection	12 – 16 MAY 2024	Madrid
CCE 122	Advanced Insulation and Refractory Materials and Work Execution	19 – 23 MAY 2024	Istanbul
CCE 212	Structural Condition Assessment of Existing Structures	19 – 23 MAY 2024	London
CCE 124	Damage Assessment and Rehabilitation Of Concrete Structures	26 – 30 MAY 2024	Istanbul
CCE 214	Offshore Structure Platform Design Using SACS Software	26 – 30 MAY 2024	Amsterdam

CCE 126	Concrete Structural Designing for Industrial Projects	02 – 06 JUNE 2024	Cairo
CCE 216	Applying Lean Construction Theory	02 – 06 JUNE 2024	Istanbul
CCE 128	Evaluation, Repair and Rehabilitation of Concrete Buildings as per ACI-562	09 – 13 JUNE 2024	Dubai
CCE 218	Planning Construction Equipment and Methods For Reducing Cost of High-rise Buildings	09 – 13 JUNE 2024	Cairo
CCE 130	Construction and Building Envelope Inspection	16 – 20 JUNE 2024	London
CCE 190	Techniques For Pavement Rehabilitation	16 – 20 JUNE 2024	Barcelona
CCE 132	Principles of Construction Project Management	23 – 27 JUNE 2024	Istanbul
CCE 188	Road Asset Management	23 – 27 JUNE 2024	Dubai
CCE 134	Advanced Materials For Construction and Repair of Concrete	30 JUNE – 04 JULY 2024	Austria
CCE 136	Lean Construction Certification	07 – 11 JULY 2024	Istanbul
CCE 138	Construction Management and Supervising Multiple Projects	14 – 18 JULY 2024	Jeddah
CCE 140	Introduction to Steel Structures, Analysis and Design	21 – 25 JULY 2024	Istanbul
CCE 142	Industrial Building Designs and Renovation	28 JULY – 01 AUG 2024	Austria
CCE 144	The Complete Course On Construction Management, Creative Problem Solving and Decision Making	04 – 08 AUG 2024	Cairo
CCE 146	Best Practices Property Management	11 – 15 AUG 2024	Riyadh
CCE 148	Project and Contract Management for Marine Construction	18 – 22 AUG 2024	Dubai
CCE 150	Construction Quality Control and Quality Assurance	25 – 29 AUG 2024	London
CCE 152	Modern Technologies in the Supervision and Quality Control of Irrigation Projects and Dealing with Contractors	01 – 05 SEP 2024	London
CCE 154	Construction Supervision Skills	08 – 12 SEP 2024	Istanbul
CCE 156	Corrosion and Concrete Protection	15 – 19 SEP 2024	Istanbul
CCE 158	Blast Resistance Buildings For Oil and Gas Field	22 – 26 SEP 2024	Paris
CCE 160	Bridge Inspection and Maintenance	29 SEP – 03 OCT 2024	Austria
CCE 162	Design, Inspection, Repair and Maintenance Concrete Structure in Petrochemical Plants	06 – 10 OCT 2024	Dubai
CCE 164	Building Preventive Maintenance	13 – 17 OCT 2024	Istanbul



CCE 166	Construction Quality Control On Site	20 – 24 OCT 2024	Jeddah
CCE 168	Industrial Building Design (Control Room, Substations, Warehouse and Offices)	27 – 31 OCT 2024	Istanbul
CCE 170	Upgrading Informal Settlement Projects and Landscape Management	03 – 07 NOV 2024	Austria
CCE 172	Construction Project Management	10 – 14 NOV 2024	Cairo
CCE 174	Designing and Analysing Water Networks Using Computer Applications	17 – 21 NOV 2024	Riyadh
CCE 176	Design of Steel Silos based on Euro Codes	24 – 28 NOV 2024	Dubai
CCE 178	Advanced Analysis and Design of Reinforced Concrete using ACI Code	01 – 05 DEC 2024	London
CCE 180	Traffic Project - From Idea to Construction	08 – 12 DEC 2024	London
CCE 182	Construction Management , Procedures and Implementation	15 – 19 DEC 2024	Sharm El Sheikh
CCE 184	Road and Infrastructure Maintenance	22 – 26 DEC 2024	Istanbul
CCE 186	Designing High Performance Concrete Structures	29 DEC – 02 JAN 2025	Paris



Training Courses

Electrical and Power Engineering

www.DiscoveryTools.org

Electrical and Power Engineering

Code	Course Title	Date	Venue
EPE 308	Configuring and Testing Smart Field Devices	01 – 05 JAN 2024	Istanbul
EPE 280	Maintenance and Troubleshooting of UPS Systems and Battery Power Supplies	01 – 05 JAN 2024	Jeddah
EPE 348	Solar Power System Theory and Maintenance	07 – 11 JAN 2024	Istanbul
EPE 282	Fundamentals of Electrical Systems	07 – 11 JAN 2024	Austria
EPE 310	Generator Excitation Systems	14 – 18 JAN 2024	Cairo
EPE 284	Electrical Equipment Installation Control Systems Commissioning (Testing Start Up of Electrical System)	14 – 18 JAN 2024	Riyadh
EPE 350	ARC Flash Electrical Safety, Protection and Hazard	21 – 25 JAN 2024	Dubai
EPE 286	Modern Power System Protective Relaying	21 – 25 JAN 2024	London
EPE 312	Design Of Modern Electrical Distribution Systems	28 JAN – 01 FEB 2024	London
EPE 288	Advanced Power System Analysis In Electrical Networks using ETAP Power Station	28 JAN – 01 FEB 2024	Sharm El Sheikh
EPE 352	Distributed Electricity Generation and Transmission	04 – 08 FEB 2024	Istanbul
EPE 290	Operation and Maintenance of Electric Generators	04 – 08 FEB 2024	Paris
EPE 314	Transformers Operation and Maintenance	11 – 15 FEB 2024	Austria
EPE 292	Electrical Faults Causes, Analysis, Detection and Remedies	11 – 15 FEB 2024	Dubai
EPE 354	Installation, Maintenance and Safety of Electrical Equipment in Hazardous Areas	18 – 22 FEB 2024	Amsterdam
EPE 294	Power System Analysis and Calculations in Electrical Networks using ETAP Power Station	18 – 22 FEB 2024	Istanbul
EPE 316	Energy Isolation: Standards, Techniques and Best Practices	25 – 29 FEB 2024	Sharm El Sheikh
EPE 296	Tuning Control Loops, Feedback and Advanced Controllers	25 – 29 FEB 2024	Cairo
EPE 356	Electrical Installation, Wiring and Maintenance	03 – 07 MAR 2024	Paris
EPE 298	Power Systems Protection - Control and Stability	03 – 07 MAR 2024	Istanbul

EPE 318	Variable Frequency Drives	10 – 14 MAR 2024	Istanbul
EPE 300	Practical Operation, Maintenance and Testing of Diesel Power Generation Plants	10 – 14 MAR 2024	Istanbul
EPE 358	Electrical Safety Procedures and Standards for Electrical Engineers	17 – 21 MAR 2024	Istanbul
EPE 302	Electrical Distribution Systems Design and Installation	17 – 21 MAR 2024	Sharm El Sheikh
EPE 320	Transmission Lines Design and Installation	24 – 28 MAR 2024	Cairo
EPE 304	Advanced Power Transmission Technologies	24 – 28 MAR 2024	Istanbul
EPE 360	Design, Maintenance of High, Medium and Low Voltage Switchgears (HV, MV & LV)	31 MAR – 04 APR 2024	Dubai
EPE 306	Operational Performance Electric Power Systems	31 MAR – 04 APR 2024	Madrid
EPE 322	Power System Blackouts Preventive Measures	07 – 11 APR 2024	London
EPE 386	Practical and Instrumentation for Automation and Process Control	07 – 11 APR 2024	Istanbul
EPE 362	Switchgear, Circuit Breakers and Power Transformers – Efficient Operation and Maintenance	14 – 18 APR 2024	Istanbul
EPE 388	Electrical Safety Rules	14 – 18 APR 2024	Barcelona
EPE 324	Electrical Drawings and Control Circuits	21 – 25 APR 2024	Austria
EPE 252	Grounding Systems Design and Application	21 – 25 APR 2024	Jeddah
EPE 364	Electrical Engineering for Non-Electrical Engineers	28 APR – 02 MAY 2024	Amsterdam
EPE 254	Advanced Power Distribution Engineering For Utilities	28 APR – 02 MAY 2024	Riyadh
EPE 326	Troubleshooting, Maintenance and Protection of AC Electrical Motors and Drives	05 – 09 MAY 2024	Sharm El Sheikh
EPE 256	Solar Energy System – Installation and Storage	05 – 09 MAY 2024	Paris
EPE 366	Electrical Power System Engineering: Design, Analysis, Fault Limiting, PFC, Harmonic Controls and Protection	12 – 16 MAY 2024	Kuala Lumpur
EPE 258	The Programmable Power Supply (PPS)	12 – 16 MAY 2024	Madrid
EPE 328	Mini MBA in Power, Electricity and Industry Infrastructure	19 – 23 MAY 2024	Istanbul
EPE 262	Electrical Distribution Equipment Operation and Maintenance	19 – 23 MAY 2024	London
EPE 368	Electrical Drawings and Schematics	26 – 30 MAY 2024	Istanbul

EPE 264	Combustion Control System	26 – 30 MAY 2024	Amsterdam
EPE 330	Electrical Engineering Practices for Facilities Engineer	02 – 06 JUNE 2024	Cairo
EPE 260	Industrial Electronics and Applications	02 – 06 JUNE 2024	Istanbul
EPE 370	Power System Blackouts and Restoration	09 – 13 JUNE 2024	Dubai
EPE 278	Distribution Overhead Transmission Line Equipment	09 – 13 JUNE 2024	Cairo
EPE 332	Modern Electric Power Systems: Design, Modeling, Analysis and Problem Solving	16 – 20 JUNE 2024	London
EPE 276	Instrumentation, Controls and Electrical Systems for Facilities Engineers	16 – 20 JUNE 2024	Barcelona
EPE 372	Electrical Transient Analysis (ETAP) on Circuits	23 – 27 JUNE 2024	Istanbul
EPE 274	Diesel Power Generating Maintenance and Troubleshooting	23 – 27 JUNE 2024	Dubai
EPE 334	Electrical Demand-Side Management (EDSM)	30 JUNE – 04 JULY 2024	Austria
EPE 272	Introduction To Reading Of Electrical Drawings and Diagrams	30 JUNE – 04 JULY 2024	Istanbul
EPE 374	Certified Power Plant Operator	07 – 11 JULY 2024	Jeddah
EPE 270	Maintenance of Circuit Breakers and Switchgears	07 – 11 JULY 2024	Istanbul
EPE 336	Electrical Faults Troubleshooting	14 – 18 JULY 2024	Austria
EPE 268	Industrial Electronics Maintenance Skills	14 – 18 JULY 2024	Cairo
EPE 376	Electrical Equipment Selection, Applications, Operation, Diagnostic Testing, Troubleshooting and Maintenance	21 – 25 JULY 2024	Riyadh
EPE 392	Smart Metering	21 – 25 JULY 2024	Dubai
EPE 338	Advanced Generator Maintenance	28 JULY – 01 AUG 2024	London
EPE 378	Protection Schemes For Generators and Recommended Settings	04 – 08 AUG 2024	Istanbul
EPE 340	Electrical Inspection and Testing	11 – 15 AUG 2024	Istanbul
EPE 380	Uninterruptible Power Supply Systems	18 – 22 AUG 2024	Paris
EPE 342	Power Quality, Harmonics Mitigation and Reactive Power Management	25 – 29 AUG 2024	Austria
EPE 382	Basic Electrical and Instrumentation Design	01 – 05 SEP 2024	Dubai
EPE 344	Boiler Control and Burner Management Systems	08 – 12 SEP 2024	Istanbul

EPE 384	Construction, Installation and Maintenance of a Transformer	15 – 19 SEP 2024	Jeddah
EPE 346	TAMCO High Voltage Switchgears	22 – 26 SEP 2024	Istanbul
EPE 224	Printed Circuit Board (PCB) Design, Implementation and Troubleshooting Techniques	29 SEP – 03 OCT 2024	Austria
EPE 226	Process Control Valves and Actuators	06 – 10 OCT 2024	Cairo
EPE 228	Programmable Logic Controllers (PLC) and SCADA System	13 – 17 OCT 2024	Riyadh
EPE 230	Certified Control Systems Technician (CCST)	20 – 24 OCT 2024	Dubai
EPE 232	Power and Power Stations (Design, Installation and Maintenance)	27 – 31 OCT 2024	London
EPE 234	Substation Design and Operation	03 – 07 NOV 2024	London
EPE 236	Safety Instrumented Systems (SIS) For Process Industries Using IEC 65 and IEC 6508	10 – 14 NOV 2024	Sharm El Sheikh
EPE 238	High and Medium Voltage Substation Design, Testing and Maintenance	17 – 21 NOV 2024	Istanbul
EPE 240	Condition Monitoring Of Power System Equipment	24 – 28 NOV 2024	Paris
EPE 242	Circuit Breakers and Switchgears Inspection, Maintenance, Design, Repair and Troubleshooting	01 – 05 DEC 2024	Istanbul
EPE 244	Advance Electrical Troubleshooting , Repairs and Isolations Techniques	08 – 12 DEC 2024	Jeddah
EPE 246	Electrical Circuits Fundamentals	15 – 19 DEC 2024	Istanbul
EPE 248	Electrical Maintenance Principles and Applications	22 – 26 DEC 2024	Austria
EPE 250	High Voltage Operational Safety For Engineers and Technicians	29 DEC – 02 JAN 2025	Cairo



Training Courses

Mechanical Engineering and Material Sciences

www.DiscoveryTools.org

Mechanical Engineering and Material Sciences

Code	Course Title	Date	Venue
MMS 228	Boiler and Steam System Management	01 – 05 JAN 2024	Istanbul
MMS 162	Certified Diesel Engine Mechanic	01 – 05 JAN 2024	Jeddah
MMS 058	Process Plant Troubleshooting and Engineering Problem Solving	07 – 11 JAN 2024	Istanbul
MMS 164	Pumps and Compressors	07 – 11 JAN 2024	Austria
MMS 060	Building Automation Systems (BAS)	14 – 18 JAN 2024	Cairo
MMS 166	TEMA and HTRI Heat Exchanger	14 – 18 JAN 2024	Riyadh
MMS 062	Specialist in Piping Design	21 – 25 JAN 2024	Dubai
MMS 168	Diesel Pumps Maintenance and Inspection	21 – 25 JAN 2024	London
MMS 064	Pump Selection, Operation and Troubleshooting	28 JAN – 01 FEB 2024	London
MMS 170	Multiphase Flowmetering	28 JAN – 01 FEB 2024	Sharm El Sheikh
MMS 066	Gas Turbine Operation, Performance, Maintenance and Repair	04 – 08 FEB 2024	Istanbul
MMS 172	Heat Exchanger and Cooling Towers	04 – 08 FEB 2024	Paris
MMS 068	Measuring Mechanical Vibrations and Methods of Measurement	11 – 15 FEB 2024	Austria
MMS 174	Process Engineering Essentials	11 – 15 FEB 2024	Dubai
MMS 070	Industrial Steam Boiler System, Operation and Maintenance	18 – 22 FEB 2024	Amsterdam
MMS 176	Study of Hydraulic Circuit Components, Fittings and Hoses	18 – 22 FEB 2024	Istanbul
MMS 072	Materials of Construction for Process Equipment	25 – 29 FEB 2024	Sharm El Sheikh
MMS 178	Artificial Lift Systems	25 – 29 FEB 2024	Cairo
MMS 074	Tank Farm and Storage Tank Design, Inspection Procedure, Operations, Repair and Maintenance	03 – 07 MAR 2024	Paris
MMS 180	Process Equipment and Piping Systems	03 – 07 MAR 2024	Istanbul
MMS 076	Bearings Types, Installation and Disassembling	10 – 14 MAR 2024	Istanbul

MMS 182	Plant Piping	10 – 14 MAR 2024	Istanbul
MMS 078	Machinery Failure Analysis and Troubleshooting	17 – 21 MAR 2024	Istanbul
MMS 184	Heat Exchangers Operation and Maintenance	17 – 21 MAR 2024	Sharm El Sheikh
MMS 080	Mechanical Equipment: Compressors, Pumps, Seals, Motors and Variable - Speed Drives	24 – 28 MAR 2024	Cairo
MMS 186	Flange Integrity	24 – 28 MAR 2024	Istanbul
MMS 082	Pressure Safety Valve, Actuators and Regulators – Inspection and Maintenance	31 MAR – 04 APR 2024	Dubai
MMS 188	The Complete Tribology Course	31 MAR – 04 APR 2024	Madrid
MMS 084	Diesel Pumps Maintenance and Inspection	07 – 11 APR 2024	London
MMS 190	Hydraulic System Course	07 – 11 APR 2024	Istanbul
MMS 086	Root Cause Failure Analysis (RCFA)	14 – 18 APR 2024	Istanbul
MMS 192	Refractories: Applications, Inspection and Maintenance	14 – 18 APR 2024	Barcelona
MMS 088	Centrifugal Compressor and Steam Turbine	21 – 25 APR 2024	Austria
MMS 194	Pump and Valve Engineering	21 – 25 APR 2024	Jeddah
MMS 090	Certified Process Operator	28 APR – 02 MAY 2024	Amsterdam
MMS 196	Heat Transfer and Exchangers	28 APR – 02 MAY 2024	Riyadh
MMS 092	Mechanical Failure Analysis	05 – 09 MAY 2024	Sharm El Sheikh
MMS 198	Valves and Actuators Technology	05 – 09 MAY 2024	Paris
MMS 094	Dry Gas Seal System, Installation, Working Principle, Operation and Troubleshooting	12 – 16 MAY 2024	Kuala Lumpur
MMS 200	Heating, Ventilation, and Air Conditioning (HVAC) Systems	12 – 16 MAY 2024	Madrid
MMS 096	Safety Relief Valve Sizing, Selection, Operation, Inspection and Maintenance	19 – 23 MAY 2024	Istanbul
MMS 202	Valves Operation and Maintenance	19 – 23 MAY 2024	London
MMS 098	Masterclass in Rotating Equipment Engineering	26 – 30 MAY 2024	Istanbul
MMS 204	HVAC Design, Operation, and Maintenance	26 – 30 MAY 2024	Amsterdam
MMS 100	Composite Materials and its constituents	02 – 06 JUNE 2024	Cairo
MMS 206	Materials Selection and Failure Analysis	02 – 06 JUNE 2024	Istanbul

MMS 102	Pipeline Operations and Maintenance	09 – 13 JUNE 2024	Dubai
MMS 208	Hydraulic and Pneumatic Systems	09 – 13 JUNE 2024	Cairo
MMS 104	Mechanical Maintenance Fundamentals	16 – 20 JUNE 2024	London
MMS 210	Control Valves and Actuators (Characteristics – Types)	16 – 20 JUNE 2024	Barcelona
MMS 106	Gas Compressor System, Working Principle and Maintenance	23 – 27 JUNE 2024	Istanbul
MMS 212	Hydraulic Pumps and Valves	23 – 27 JUNE 2024	Dubai
MMS 108	Materials of Construction for Process Equipment and Piping Systems	30 JUNE – 04 JULY 2024	Austria
MMS 214	Valves Classes and Pressure Rating, SRV's Inspection and Maintenance	30 JUNE – 04 JULY 2024	Istanbul
MMS 110	Design Criteria in Instrumentation Engineering	07 – 11 JULY 2024	Jeddah
MMS 216	Introduction to Plant Piping and Valves	07 – 11 JULY 2024	Istanbul
MMS 112	Pumps Types and Maintenance	14 – 18 JULY 2024	Austria
MMS 218	Methodology of Automation Systems	14 – 18 JULY 2024	Cairo
MMS 114	Pipeline Operations and Maintenance	21 – 25 JULY 2024	Riyadh
MMS 220	Introduction to Risk Based Inspection	21 – 25 JULY 2024	Dubai
MMS 116	Metallurgical Failure Analysis	28 JULY – 01 AUG 2024	London
MMS 222	Methodology of Machine Elements	28 JULY – 01 AUG 2024	Istanbul
MMS 118	Mechanical Engineering Essentials	04 – 08 AUG 2024	Istanbul
MMS 224	Lifting Equipment Selection, Maintenance and Troubleshooting	04 – 08 AUG 2024	Paris
MMS 120	Fired Heaters and Heat Exchangers	11 – 15 AUG 2024	Austria
MMS 226	Refractory Design, Installation, Inspection and Repair	11 – 15 AUG 2024	Dubai
MMS 122	Mechanical Failures and Systems Analysis	18 – 22 AUG 2024	Istanbul
MMS 124	Cooling Towers and Condensers	25 – 29 AUG 2024	Jeddah
MMS 126	Compressors, Pumps and Turbines	01 – 05 SEP 2024	Istanbul
MMS 128	Methods of Shaft Alignment	08 – 12 SEP 2024	Austria
MMS 130	Marine Shipyard Welding and Fabrication	15 – 19 SEP 2024	Cairo
MMS 132	Flange Management and Tightening	22 – 26 SEP 2024	Riyadh



MMS 134	Piping Engineering and Pipe Stress Analysis	29 SEP – 03 OCT 2024	Dubai
MMS 136	Custody Transfer and Flow Measurement	06 – 10 OCT 2024	London
MMS 138	Refinery Critical Equipment Operation for Compressors, Turbines and Pumps	13 – 17 OCT 2024	London
MMS 140	Pressure Vessel Inspector	20 – 24 OCT 2024	Sharm El Sheikh
MMS 142	Process and Mechanical Engineering Essentials	27 – 31 OCT 2024	Istanbul
MMS 144	Operation and Maintenance of Steam Boilers	03 – 07 NOV 2024	Paris
MMS 146	Bearing Lubrication and Vibration Analysis	10 – 14 NOV 2024	Istanbul
MMS 148	Engineering Aspects of Welding	17 – 21 NOV 2024	Jeddah
MMS 150	Rotating Equipment: Start-up, Operation, Maintenance and Troubleshooting	24 – 28 NOV 2024	Istanbul
MMS 152	Principles and Components of Hydraulic Systems	01 – 05 DEC 2024	Austria
MMS 154	Certified Condition Monitoring Engineer	08 – 12 DEC 2024	Cairo
MMS 156	Process Control Valves and Actuators	15 – 19 DEC 2024	Istanbul
MMS 158	Couplings and Shaft Alignment	22 – 26 DEC 2024	Jeddah
MMS 160	Gears Types, Installation and Maintenance	29 DEC – 02 JAN 2025	Istanbul



Training Courses

Tourism and Hospitality

www.DiscoveryTools.org

Tourism and Hospitality

Code	Course Title	Date	Venue
TOH 222	Airlines Tickets and Hotel Reservations Skills	01 – 05 JAN 2024	Istanbul
TOH 156	Introduction to the Development of the Tourism Industry	07 – 11 JAN 2024	Jeddah
TOH 158	Event and Hospitality Management	14 – 18 JAN 2024	Istanbul
TOH 160	Main Challenges in Marketing and Promoting Tourism	21 – 25 JAN 2024	Austria
TOH 162	Food and Beverage Services	28 JAN – 01 FEB 2024	Cairo
TOH 164	Managing a Corporate Travel Program	04 – 08 FEB 2024	Riyadh
TOH 166	Food Safety and Hygiene in the Catering Industry	11 – 15 FEB 2024	Dubai
TOH 168	Introduction to Travel Patterns and Destinations	18 – 22 FEB 2024	London
TOH 170	Guest Service Gold®	25 – 29 FEB 2024	London
TOH 172	Managing Human Resources in the Hospitality and Tourism Industry	03 – 07 MAR 2024	Sharm El Sheikh
TOH 174	Diploma in Hospitality and Tourism Management	10 – 14 MAR 2024	Istanbul
TOH 176	Modern Methods in Tourism and Management	17 – 21 MAR 2024	Paris
TOH 178	Hospitality and Hotel Management	24 – 28 MAR 2024	Austria
TOH 180	Kitchen and Restaurant Management Professional Development	31 MAR – 04 APR 2024	Dubai
TOH 182	Hospitality and Tourism Technology and Innovation	07 – 11 APR 2024	Amsterdam
TOH 184	Modern Methods of Hotel Maintenance and Operation	14 – 18 APR 2024	Istanbul
TOH 186	Hotel and Catering Management	21 – 25 APR 2024	Sharm El Sheikh
TOH 188	Modern Trends of the Travel Industry	28 APR – 02 MAY 2024	Cairo
TOH 190	Hotel Management - Distribution, Revenue and Demand Management, Specialization	05 – 09 MAY 2024	Paris
TOH 192	Motivational Management for the Leisure, Tourism and Hospitality Industry	12 – 16 MAY 2024	Istanbul
TOH 194	Protocol and Travel Management	19 – 23 MAY 2024	Istanbul

TOH 196	Hospitality Management : How to Analyse and Maximize Your Restaurant's Profitability	26 – 30 MAY 2024	Istanbul
TOH 198	How to Perform a Hotel Market Analysis and Valuation	02 – 06 JUNE 2024	Istanbul
TOH 200	Recreation Club Management and Activities Organisation	09 – 13 JUNE 2024	Sharm El Sheikh
TOH 202	Introduction to Retail Travel Sales	16 – 20 JUNE 2024	Cairo
TOH 204	Restaurant Revenue Management	23 – 27 JUNE 2024	Istanbul
TOH 206	Tourism and Hotel Management	30 JUNE – 04 JULY 2024	Dubai
TOH 208	Specialist in the Hospitality industry	07 – 11 JULY 2024	Madrid
TOH 210	Tourism Industry - Sectors and Career Development	14 – 18 JULY 2024	London
TOH 212	The Art of Tourism Marketing	21 – 25 JULY 2024	Istanbul
TOH 214	Travel Management	28 JULY – 01 AUG 2024	Istanbul
TOH 216	Hospitality Events and Conferences Management	04 – 08 AUG 2024	Barcelona
TOH 218	Creative Problem Solving and Decision Making for Hospitality Services	11 – 15 AUG 2024	Austria
TOH 220	Accounting for Hospitality, Hotel, Tourism and Leisure	18 – 22 AUG 2024	Jeddah
TOH 222	Airlines Tickets and Hotel Reservations Skills	25 – 29 AUG 2024	Amsterdam
TOH 156	Introduction to the Development of the Tourism Industry	01 – 05 SEP 2024	Riyadh
TOH 158	Event and Hospitality Management	08 – 12 SEP 2024	Sharm El Sheikh
TOH 160	Main Challenges in Marketing and Promoting Tourism	15 – 19 SEP 2024	Paris
TOH 162	Food and Beverage Services	22 – 26 SEP 2024	Kuala Lumpur
TOH 164	Managing a Corporate Travel Program	29 SEP – 03 OCT 2024	Madrid
TOH 166	Food Safety and Hygiene in the Catering Industry	06 – 10 OCT 2024	Istanbul
TOH 168	Introduction to Travel Patterns and Destinations	13 – 17 OCT 2024	London
TOH 170	Guest Service Gold®	20 – 24 OCT 2024	Istanbul
TOH 172	Managing Human Resources in the Hospitality and Tourism Industry	27 – 31 OCT 2024	Amsterdam



TOH 174	Diploma in Hospitality and Tourism Management	03 – 07 NOV 2024	Cairo
TOH 176	Modern Methods in Tourism and Management	10 – 14 NOV 2024	Istanbul
TOH 178	Hospitality and Hotel Management	17 – 21 NOV 2024	Dubai
TOH 180	Kitchen and Restaurant Management Professional Development	24 – 28 NOV 2024	Cairo
TOH 182	Hospitality and Tourism Technology and Innovation	01 – 05 DEC 2024	London
TOH 184	Modern Methods of Hotel Maintenance and Operation	08 – 12 DEC 2024	Barcelona
TOH 186	Hotel and Catering Management	15 – 19 DEC 2024	Istanbul
TOH 188	Modern Trends of the Travel Industry	22 – 26 DEC 2024	Dubai
TOH 190	Hotel Management - Distribution, Revenue and Demand Management, Specialization	29 DEC – 01 JAN 2025	Austria



Training Courses

Real Estate Sector

www.DiscoveryTools.org

Real Estate Sector

Code	Course Title	Date	Venue
RES 276	Real Estate Investment and Financing	01 – 05 JAN 2024	Istanbul
RES 278	Corporate Real Estate and Facilities Management	07 – 11 JAN 2024	Jeddah
RES 216	An Introduction to Real Estate Sector Strategy	14 – 18 JAN 2024	Istanbul
RES 218	Asset and Property Management	21 – 25 JAN 2024	Austria
RES 220	Real Estate and Property Management	28 JAN – 01 FEB 2024	Cairo
RES 222	Accredited Residential Manager (ARM)	04 – 08 FEB 2024	Riyadh
RES 224	Digital Marketing - Keys To Success in The Real Estate Sector	11 – 15 FEB 2024	Dubai
RES 226	Hospitality Real Estate	18 – 22 FEB 2024	London
RES 228	Real Estate Finance	25 – 29 FEB 2024	London
RES 230	Professional Real Estate Marketing	03 – 07 MAR 2024	Sharm El Sheikh
RES 232	Real Estate Brokerage	10 – 14 MAR 2024	Istanbul
RES 234	Property Management	17 – 21 MAR 2024	Paris
RES 236	Continuous Education Program for Brokers	24 – 28 MAR 2024	Austria
RES 238	Best Practices in Real Estate Selling and Leasing	31 MAR – 04 APR 2024	Dubai
RES 240	Real Estate Marketing	07 – 11 APR 2024	Amsterdam
RES 242	Real Estate Valuers Certificate	14 – 18 APR 2024	Istanbul
RES 244	Commercial Real Estate Brokers	21 – 25 APR 2024	Sharm El Sheikh
RES 246	Roadmap to Customer Advocacy in Real Estate	28 APR – 02 MAY 2024	Cairo
RES 248	Customer Service for Excellence in Real Estate Relationships	05 – 09 MAY 2024	Paris
RES 250	Real Estate Negotiation and Communication Skills	12 – 16 MAY 2024	Istanbul
RES 252	Real Estate Data Training Certificate	19 – 23 MAY 2024	Istanbul
RES 254	Real Estate Digital Marketing Masterclass	26 – 30 MAY 2024	Istanbul

RES 256	Real Estate Analyst	02 – 06 JUNE 2024	Istanbul
RES 258	Retail Property Appraisals	09 – 13 JUNE 2024	Sharm El Sheikh
RES 260	Visualisation Techniques for Real Estate Models	16 – 20 JUNE 2024	Cairo
RES 262	Real Estate Developer	23 – 27 JUNE 2024	Istanbul
RES 264	Corporate Valuation Models in Excel	30 JUNE – 04 JULY 2024	Dubai
RES 266	Real Estate Private Equity Modelling in Excel	07 – 11 JULY 2024	Madrid
RES 268	Hotel Investment	14 – 18 JULY 2024	London
RES 270	Real Estate Modelling Masterclass	21 – 25 JULY 2024	Istanbul
RES 272	Asset Allocation Modelling	28 JULY – 01 AUG 2024	Istanbul
RES 274	Real Estate Investor	04 – 08 AUG 2024	Barcelona
RES 276	Real Estate Investment and Financing	11 – 15 AUG 2024	Austria
RES 278	Corporate Real Estate and Facilities Management	18 – 22 AUG 2024	Jeddah
RES 216	An Introduction to Real Estate Sector Strategy	25 – 29 AUG 2024	Amsterdam
RES 218	Asset and Property Management	01 – 05 SEP 2024	Riyadh
RES 220	Real Estate and Property Management	08 – 12 SEP 2024	Sharm El Sheikh
RES 222	Accredited Residential Manager (ARM)	15 – 19 SEP 2024	Paris
RES 224	Digital Marketing - Keys To Success in The Real Estate Sector	22 – 26 SEP 2024	Kuala Lumpur
RES 226	Hospitality Real Estate	29 SEP – 03 OCT 2024	Madrid
RES 228	Real Estate Finance	06 – 10 OCT 2024	Istanbul
RES 230	Professional Real Estate Marketing	13 – 17 OCT 2024	London
RES 232	Real Estate Brokerage	20 – 24 OCT 2024	Istanbul
RES 234	Property Management	27 – 31 OCT 2024	Amsterdam
RES 236	Continuous Education Program for Brokers	03 – 07 NOV 2024	Cairo
RES 238	Best Practices in Real Estate Selling and Leasing	10 – 14 NOV 2024	Istanbul
RES 240	Real Estate Marketing	17 – 21 NOV 2024	Dubai
RES 242	Real Estate Valuers Certificate	24 – 28 NOV 2024	Cairo



RES 244	Commercial Real Estate Brokers	01 – 05 DEC 2024	London
RES 246	Roadmap to Customer Advocacy in Real Estate	08 – 12 DEC 2024	Barcelona
RES 248	Customer Service for Excellence in Real Estate Relationships	15 – 19 DEC 2024	Istanbul
RES 250	Real Estate Negotiation and Communication Skills	22 – 26 DEC 2024	Dubai
RES 252	Real Estate Data Training Certificate	29 DEC – 02 JAN 2025	Austria



Training Courses

Customs and Port Sector

www.DiscoveryTools.org

Customs and Port Sector

Code	Course Title	Date	Venue
POC 300	Customs Declaration, Trade net and CCS	01 – 05 JAN 2024	Istanbul
POC 350	Maritime Law and Shipping Contracts	07 – 11 JAN 2024	Jeddah
POC 302	International Freight Management	14 – 18 JAN 2024	Istanbul
POC 352	Coastal and Port Structures	21 – 25 JAN 2024	Austria
POC 304	Maritime Security Management and Control as per ISPS Code	28 JAN – 01 FEB 2024	Cairo
POC 354	Port Development and Control	04 – 08 FEB 2024	Riyadh
POC 306	Shipping Management, Leadership and Strategy	11 – 15 FEB 2024	Dubai
POC 356	Inland Waterways Port Safety	18 – 22 FEB 2024	London
POC 308	Technical Report Writing in the Maritime and Offshore Industry	25 – 29 FEB 2024	London
POC 358	Fleet Management	03 – 07 MAR 2024	Sharm El Sheikh
POC 310	Oil and Gas Marine Terminals	10 – 14 MAR 2024	Istanbul
POC 360	Port Terminal Strategic Development	17 – 21 MAR 2024	Paris
POC 312	Design Considerations for Marine Terminals and Oil and Gas Marine Operating Assets	24 – 28 MAR 2024	Austria
POC 362	Logistics of Container Shipping	31 MAR – 04 APR 2024	Dubai
POC 314	Port Concessions	07 – 11 APR 2024	Amsterdam
POC 364	Customs Inspection and Fraud Detection	14 – 18 APR 2024	Istanbul
POC 316	International Shipping and Port Facility Code Appreciation	21 – 25 APR 2024	Sharm El Sheikh
POC 366	Port Operations and Management	28 APR – 02 MAY 2024	Cairo
POC 318	Port Facility Security Officer (PFSO)	05 – 09 MAY 2024	Paris
POC 368	Shipping and Port Management Specialist In Maritime Logistics	12 – 16 MAY 2024	Istanbul
POC 320	Loading Master for Oil, LNG, Gas and Petrochemical Terminals	19 – 23 MAY 2024	Istanbul
POC 370	Airport Strategic Management	26 – 30 MAY 2024	Istanbul



POC 322	Cathodic Protection for Port Infrastructure	02 – 06 JUNE 2024	Istanbul
POC 372	Global Maritime Distress and Safety System (GMDSS)	09 – 13 JUNE 2024	Sharm El Sheikh
POC 324	Liquefied Gas Handling Principles on Ships and in Terminals	16 – 20 JUNE 2024	Cairo
POC 374	Intermodal Freight Transport	23 – 27 JUNE 2024	Istanbul
POC 326	Logistics and Supply Chain Management	30 JUNE – 04 JULY 2024	Dubai
POC 376	Quantitative Measurements For Logistics	07 – 11 JULY 2024	Madrid
POC 328	Reverse Logistics : Best Practices	14 – 18 JULY 2024	London
POC 378	Custom Clearance	21 – 25 JULY 2024	Istanbul
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POC 386	Mini MBA in Maritime and Logistics Management	15 – 19 SEP 2024	Paris
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POC 350	Maritime Law and Shipping Contracts	22 – 26 DEC 2024	Dubai
POC 302	International Freight Management	29 DEC – 02 JAN 2025	Istanbul



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